

Agenda & Notes

2007-08: 1st Meeting

of the

Board of Governors

Venue of the Meeting

Conference Room, Shastri Bhawan, MHRD

Date and Time of the Meeting

May 11, 2007 at 11.00 Hrs



PDPM
Indian Institute of Information Technology, Design
and Manufacturing Jabalpur

AGENDA & NOTES

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BoG/2007-08: 1.01 – Opening Remarks by the Chairman

To be presented in the meeting itself.

BoG/2007-08: 1.02 - Overview Report of the Director

To be presented in the meeting itself.

BoG/2007-08: 1.03 – Ratification of the Minutes of the BoG/2006-07 3rd Meeting held on January 03, 2007

Minutes of the 3rd Meeting (2006-07) of the BoG, held on January 03, 2007 and as approved by the Chairman were circulated to all the members (appended as **pages 4 - 8**). Suggestions were received from Prof Aparajita Ojha and Prof Phalguni Gupta mainly regarding the membership of the Sub-Committee of the Board. Both these observations pointed out that Prof Phalguni Gupta was also a member of the Sub-Committee of the Board. The Board is requested to take a view on the minutes as approved and circulated in the light of the observations made.

**PDPM
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY DESIGN AND
MANUFACTURING JABALPUR**

Minutes of 2006-07/ 3rd Meeting of Board of Governors held on January 03, 2007

The following were present in the meeting:

Shri. Sudeep Banerjee
Chairman (BOG) & Advisor (Minister of HRD)
New Delhi

Dr. H.P. Dikshit
IIITDM
Jabalpur

Shri N.K. Sinha
Joint Secretary (DL)
MHRD, New Delhi

Shri. S.K. Ray
Joint Secretary & Financial Advisor
MHRD, New Delhi

Prof. Sanjeev Bhargava
Director
IIITDM Jabalpur

Prof. P. Gupta
Dept of CSE
IIT Kanpur

Prof. Aparajita Ojha
IIITDM Jabalpur

Smt. Seema Raj
Director (T)
MHRD, New Delhi

Shri. J.P. Singh
Acting Registrar
IIITDM Jabalpur

BoG/2006-07: 3.1	Opening Remarks by the Chairman
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The Chairman welcomed all the members. He also briefed the Board regarding the visit of the delegation to Japan in the month of November 2006 which visited several institutes/universities/industries in Tokyo for working out the possible modalities of the collaboration between the Japanese side and the Institute.

BoG/2006-07: 3.2	Overview Report of the Director
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The Director informed the Board that the construction work of campus boundary wall and its peripheral road was near its completion. Further, due to low competition and high quoted rates, the tender for the construction of works of Phase-I could not be finalized in November-2006. The process of re-tendering was therefore on and was likely to be completed by the end of January 2007.

In view of the above delay in the construction of works of Phase I, the space and infrastructural requirements for the third batch of students, to be admitted in July-August 2007, were also presented by the Director.

It was suggested that the Institute would not be able to function properly from the limited space currently available with it in the IT Bhawan of the Jabalpur Engineering College. The Director informed the Board that the administration of the Jabalpur Engineering College had agreed for (i) the temporary construction at the second floor of the IT Bhawan and (ii) the use of their Boys Hostel # 8 (52 double seated rooms) for accommodating the new batch of students. The condition of the Boys Hostel # 8 was, however, not good and required maintenance of toilets, roofs, windows & shutters etc.

In order to meet the requirements of classrooms, labs, faculty offices and accommodation for additional number of students, the Board approved the recommendations of the Finance Committee to build (a) temporary rooms and laboratory space on the second floor of the IT Bhawan of the Jabalpur Engineering College, Ranjhi, Jabalpur and (b) undertake the maintenance and repair work of Block-8 of the Boys Hostel of the Jabalpur Engineering College.

BoG/2006-07: 3.3	Confirmation of Minutes of the Meeting held on August 04, 2006
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Minutes of the 2nd Meeting (2006-07) held on August 04, 2006, were placed before the Board for confirmation and Minutes were confirmed without any change.

At this juncture, several members of the Board suggested that since the Institute was in its inception stage holding of more frequent meetings was desirable. The gap between its two consecutive meetings should therefore be shorter.

BoG/2006-07.3.4	Action Taken Report (ATR) on the Minutes of the 2006 - 07 2nd Meeting of the BOG held on August 04, 2006
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The Action Taken Report was presented. The delay in implementing the decisions taken by the Board in (a) initiating the National Centre for Computational Engineering, Mathematics & Sciences and (b) organizing lectures of the Distinguish Lecture Series was pointed out. The Director informed the Board that the delay in these initiatives was mainly due to the preoccupation of the Institute in (1) starting its construction work of Phase-1, (2) putting up infrastructural needs for conducting classes and labs of two batches of its undergraduate students and (3) exercise related to the selection of the new faculty. At this juncture the Board decided to keep the decision of starting the National Centre for Computational Engineering, Mathematics & Sciences on hold.

Further, the Board also agreed to constitute the following smaller committee which could meet more frequently to review the implementation of its various decisions and difficulties/delays therein:

Shri. Sudeep Banerjee Chairman (Board of Governors)	Convener
Prof. S. Bhargava Director, IIITDM Jabalpur (Member Ex-officio)	Member
Prof. Sanjay G Dhande Director, IIT Kanpur (Member of BOG)	Member
Prof. H.P. Dikshit IIITDM Jabalpur (Member of BOG)	Member

BoG/2006-07: 3.5

Capacity Expansion Requirements due to 54% Increase in Students Strength Arising from OBC Reservations

The Board noted the observations of the Finance Committee for the capacity expansion plan of the Institute as per requirement of 54% increase in students strength against OBC observations. The Board also noted that the proposed requirements of the faculty and staff as projected by the Institute in different years in the ratio of 10:1:1.5 for students: faculty: non academic staff were based on the Government guidelines. It also noted the recommendation that no specific cadre ratio among faculty should be fixed.

The ratio of students, faculty, non-academic staff from 2006-07 to 2012-13 which also covers the 11th Five Year Plan period as approved by the Finance Committee/ Senate is as under:

	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13
Students	155	356	675	1098	1517	1837	2079
Faculty	16	36	68	110	152	184	208
Non-academic staff	24	54	102	165	228	276	312

The Board approved the above recommendations and requested the Institute to submit a proposal to the MHRD for the sanction of the posts vis-a-vis actual increase in students strength every year.

BoG/2006- 07: 3.6

Faculty Perks/ Privileges

The Board approved the following perks and privileges for the faculty of PDPM-IITDM Jabalpur as per MHRD order No. 23-5/96-TS-1, dated April 20, 2001, applicable to IIT's with further modifications of the same announced from time to time. These are as below:

1. Contingency grant for books, stationary, local travel etc. shall be Rs. 4000/- per year
2. Full funding to attend one International Conference once in three year with financial assistance up to Rs. 1.00 Lakh per slot subject to faculty presenting a paper or chairing a session in the International Conference.
3. Reimbursement of telephone bills to the professors up to a ceiling of Rs. 750/- per month.
4. Facility of loan (on such interest rate and conditions as applicable in Government) for purchase of computer/ accessories for the faculty.
5. Reimbursement of 75% of membership fee of one international professional society.
6. Full funding for attending one national conference per year by each faculty on condition that the concerned faculty is either presenting a paper or is invited to chair a session.

BoG/2006- 07: 3.7

Honorarium to the Wardens of the Institute

The Board approved the honorarium of Rs. 1500/- per month with effect from July 01, 2006 for the wardens of the Institute as applicable at IIT Kanpur, and Rs. 800/- per month before July-2006.

BoG/2006-07: 3.8

Moving Expenses of Individual on Joining the Institute on Initial Appointment

The Board approved the moving expenses of individual on joining the Institute on initial appointment, which are as follows:

1. Persons joining from abroad be reimbursed the travel expenses as per actuals one way economy class fare for self family (if applicable), subject to a maximum sum of Rs. 90,000/-
2. Those who join the Institute from another IIT's OR from a Government Institution OR a Government organization, a recognized Research and Development Laboratory OR recognized university of recognized deemed university be paid travel allowance as available under the Government of India TA Rules, as if they are on transfer.
3. For those who join the Institute for the first time from within India OR from organizations other than those specified in Sl. No. 2 above be paid some compensation based on individual merit on a case to case basis with the approval of the Board of Governors.

The above facility will be extended subject to the execution of a bond to serve the Institute for 5 years for those who take the moving allowance under Sr. No. 1&2 and a bond period of 2 years for those who take the moving allowance under Sr. No. 3.

BoG/2006-07: 3.9

Recommendations of the Finance Committee dated January 03, 2007

The Board noted and approved the recommendation of the Finance Committee that the Revised Budget 2006-07 of the Institute, as presented in the meeting, was of no-relevance in view of the fact that the tender for construction of works of Phase-1 could not be finalized in the month of November-2006 due to higher quoted rates and low completion. The Board noted that the funds of Rs. 1000 Lakhs (10 Crores) as provided by the MHRD for the Institute for 2006-07 will therefore meet the requirement of the Institute. In case the Institute has requirements for more funds it will make the case to the Ministry.

The Board also noted that the Planning Commission is going to finalize the 11th Five Year Plan of the Government of India. Adequate funds shall be provided to the Institute to ensure the needs of its development and growth.

BoG/2006-07: 3.10

Recommendations of the Senate

The Board approved the following awards to be presented to passing out undergraduate and post-graduate students of the Institute.

Medals for the Undergraduate Class

Academics

1. Chairman's Gold Medal to the Topper among all Disciplines
2. Silver Medals to the Topper of each Discipline
3. Silver Medals to the Best Projects done in each Discipline

Extra-Curricular Activities

1. Director's Gold Medal for the Best All Round Performance
2. Director's Silver Medal for the Best Performance in Cultural Activities
3. Director's Silver Medal for the Best Performance in Games & Sports Activities

Medals for the Postgraduate Class

Academics

1. Chairman's Gold Medal for the Best M Tech Thesis work among all Disciplines
2. Silver Medal for the Best M Tech Thesis work in each Discipline.

Extra-Curricular Activities

1. Director's Gold Medal for the Best All Round Performance

2. Director's Silver Medal for the Best Performance in Cultural Activities
3. Director's Silver Medal for the Best Performance in Games & Sports Activities

BoG/2006-07: 3.11	Any other items
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List of experts for the Selection Committee

The Board noted the list of experts as (i) BOG nominees and (ii) Senate nominees. The list was approved with the suggestions that the names of several distinguish experts, which were either not put or were currently put in the Senate list, be added/transferred to the BOG list.

A Panel of Architects for the Institute

The Board noted that M/s Kanvinda Rai & Chaudhary were appointed as the architect of the Institute in its meeting held on February 12, 2006. However, in view of the substantive nature of the work which was to be undertaken in a short time and also in a parallel manner, it was observed that depending on a single agency was not practically feasible. The Board therefore approved that the Institute shall have a panel of architects rather than a single architect. The Board desired that the same be constituted at the earliest.

The meeting ended with thanks to the Chair

Sd/
Director

Sd/
Secretary
Board of Governors

Approved

Sd/
Chairman
(Board of Governors)

BoG/2007-08: 1.04 – Action Taken Report

Institute Logo

The Board in its BoG/2006-07: 2nd Meeting, held on August 04, 2007 had cleared the recommendations made by the Logo Committee with the suggestion that the artist meets the Chairman and incorporates minor suggestions into the logo design. The Board had also authorized the Chairman to approve the modified logo design on its behalf. Mr Anindya Kastha (the artist and the former M Des student of IIT Kanpur), Prof Amit Ray (Professor at IIT Kanpur and former Head of the M Des programme of IIT Kanpur) and Prof S Bhargava subsequently met the Chairman in his office in New Delhi and took note of the suggestions made by him. The modified logo design was subsequently accepted by the Chairman. The logo approved by the Chairman is appended on **page ...**

Starting of Ramanujan and Tagore Distinguished Lectures Series at the Institute

The Board in its BoG: 2006-07 2nd Meeting, held on August 04, 2007, had decided to organize 4 Distinguished Lecture Series in the Institute namely: (1) Vishwesarayya Distinguished Lecture in the area of Engineering & Technology, (2) Ramanujan Distinguished Lecture in the area of Computer Science & Engineering, (3) Raman Distinguished Lecture in the area of Biological and Physical Sciences with applications in Computing and (4) Tagore Distinguished Lecture Series in the area of Arts, Social Sciences and Humanities.

The first Ramanujan Distinguished Lecture was delivered on March 12, 2007 by Prof CS Seshadri, Director of the Chennai Mathematical Institute (CMI) on the theme of "....." Similarly, the first Tagore Distinguished Lecture was delivered on March 19, 2007 by the well known Hindi poet and writer Shri Ashok Bajpayee on the theme of *Sahitya Kyon?* Both the lectures were very enthusiastically attended by IIITDM Jabalpur and distinguished guests from RDVV, Jabalpur Engineering College and other science and arts colleges of Jabalpur.

Further, both the speakers also delivered a specialized seminar each for the students of IIITDM Jabalpur on March 13 and March 20 respectively.

Formation of the Sub-Committee of the Board

The Sub-Committee of the Board was constituted as under:

1. Shri Sudeep Banerjee (Chairman BoG)
2. Prof Sanjeev Bhargava (Director)
3. Prof Sanjay G Dhande
4. Prof HP Dixit

A meeting of the above committee was held at the Institute on February 12, 2007. Recommendations of the committee are included as the Agenda Item BoG/2007-08: 1.09.

Capacity Expansion Requirements and Plans of the Institute

The capacity expansion plan, with the request of sanctioning of posts of (a) Faculty Members/Research Staff and (b) Non-Academic Staff, has been communicated to JS(T), MHRD. The request made is appended on **page ...**

Faculty Perks/ Privileges

The circular to this effect, dated 14/02/07 has been issued out by the Acting Registrar.

Honorarium to the Wardens of the Institute

The circular to this effect, dated 14/02/07 has been issued out by the Acting Registrar.

Moving Expenses of Individuals on Joining the Institute on Initial Appointment

No new appointee has joined since the last meeting of the Board. These moving expenses shall however be admissible to those who join now.

Counting of Past Services from Government Institutions/Autonomous Body to IIITDM Jabalpur

A letter to take up the matter with the Government has been communicated to JS(T), MHRD which is appended on **page ..**

List of Experts as Nominees of the BOG for the Selection Committees

The revised list, as required by the Board, is appended as **pages ...**

Institution of various Medals and Awards to be given to Undergraduate and Postgraduate Students of IIITDM Jabalpur

The Students Prizes and Awards Committee of the Senate (SPACS) has been apprised of the approval granted by the Board regarding instituting various students medal awards and prizes. The SPACS has been requested to lay down the procedures and guidelines for selecting recipients of these medals, prizes and awards. *Procedures and Guidelines* submitted by SPACS will be taken up for discussion and approval by the Senate. *Procedures and Guidelines* approved by the Senate shall be placed before the Board for its kind information.

Constituting a Panel of Architects for the Institute

An advertisement for the empanelment of architects is being published in national newspapers very shortly. The Board will be apprised of the proceedings of such an exercise in its next meeting.

BoG/2007-08: 1.05 – Ratification of the approval accorded by the Chairman on the Annual Report of the Institute for the Period 2004-06

The Annual Report (2004-06) of PDPM IIITDM Jabalpur was printed immediately after the last meeting of its Board of Governors which was held on January 13, 2007. The next meeting of the Finance Committee and that of the Board of Governors were scheduled to be held on March 12, 2007 which, due to unavoidable reasons, could not be convened at that time.

The Annual Report (2004-06) of the Institute could not be placed in the Parliament due to the fact that approval for the same could not be granted by the Board. Since the current Parliament session is scheduled to end on, the approval of the Annual Report (2004-06) was taken from the Chairman and the Report could be tabled in the current session of the Parliament.

The approval by the Chairman is placed on **page 12** The Board is requested to ratify the same.

**PDPM
Indian Institute of Information Technology, Design &
Manufacturing Jabalpur**

To: The Chairman
Finance Committee/ Board of Governors
PDPM IIITDM Jabalpur

From: The Director
PDPM IIITDM Jabalpur

Sir,

Subject: **Approval of the Annual Report (2004-06) of the Institute for its tabling in the current session of the Parliament.**

The Annual Report (2004-06) of PDPM IIITDM Jabalpur was printed immediately after the last meeting of its Board of Governors which was held on January 13, 2007. The next meeting of the Finance Committee and that of the Board of Governors were scheduled to be held on March 12, 2007 which, due to unavoidable reasons, could not be convened at that time.

These two meetings are now scheduled to be held on May 10, 2007 and May 11, 2007 respectively. Due to the approval not yet granted by the Finance Committee and the Board, the Annual Report (2004-06) of the Institute has not been put up in the Parliament. Since the current Parliament session will be ending soon, this is to solicit your kind approval of the Annual Report (2004-06) so that the same can be tabled in the current session of the Parliament.

The same will be placed before the Finance Committee and the Board in their forthcoming meetings.

sd/
Sanjeev Bhargava
Director

Approved

sd/
Chairman
Finance Committee / Board of Governors

BoG/2007-08: 1.06 – Ratification of the approval accorded by the Chairman on the Incurring Expenditures of the Institute in 2007-08

The Budget Estimates for Financial Year 2007-08 were placed before the Finance Committee in the FC: 2006-07/3rd meeting held on January 3, 2007. The Finance Committee, however, desired that the Institute may do some more home work and place near realistic financial requirements before the Finance Committee in its next meeting.

The next meeting of the Finance Committee, to be followed by the meeting of the Board of Governors on the same day, was scheduled to be held on March 12, 2007 in which the Institute would have presented the Budget Estimates for approval. This scheduled meeting, however, was postponed due to unavoidable circumstances. Approval on the Incurring Expenditures during financial year 2007-08 was taken therefore from the Chairman and is placed on **page 14**.

The Board is requested to note the above and ratify the same.

PDPM
**Indian Institute of Information Technology, Design &
Manufacturing Jabalpur**

To: The Chairman
Finance Committee/ Board of Governors
PDPM IIITDM Jabalpur

From: The Director
PDPM IIITDM Jabalpur

March 30, 2007

Sir,

Subject: To consider and approve incurring expenditure during the Financial Year 2007-08 pending recommendation of the Finance Committee and approval of the Board.

The Budget Estimates for Financial Year 2007-08 were placed before the Finance Committee in its 2006-07/3rd meeting held on January 3, 2007 in the Conference Hall, MHRD, Shastri Bhawan, New Delhi. The Finance Committee, however, desired that the Institute may do some more home work and place near-realistic financial requirements before the Finance Committee in its next meeting.

The next meeting of the Finance Committee, to be followed by the meeting of the Board of Governors on the same day, was scheduled to be held on March 12, 2007 in which the Institute would have presented the Budget Estimates for approval. The Institute is now going to hold its next meetings of the Finance Committee and that of the Board of Governors in near future in which the same would be placed. Necessary expenses, on the other hand, have to be incurred during financial year 2007-08 before Budget Estimates are placed before the Finance Committee for its recommendation and approval of the Board of Governors.

Approval is hereby solicited for incurring necessary expenses during Financial Year 2007-08 pending recommendation of the Finance Committee and approval of the Board, out of the Budget Estimates placed before the Finance Committee.

sd/

Sanjeev Bhargava
Director

Approved

sd/

Chairman
Finance Committee / Board of Governors

BoG/2007-08: 1.07 – Ratification of the approval accorded by the Chairman on Recommendations of the Selection Committee for the Faculty

Including the Director, the Institute currently has 7 regular Faculty Members, 2 Visiting Faculty Members, 1 Emeritus Professor and 1 NBHM Fellow. Against its last advertisement, dated, a large number of applications were received in the fields of Computer Science & Engineering (CSE), Electronics & Communication Engineering (ECE), Mechanical Engineering (ME), Mathematics, Physics and Chemistry. Advice on the candidature of applicants regarding their suitability for IITDM Jabalpur was taken from domain experts from outside the Institute, namely from experts from several IITs.

As per requirements of the Memorandum of Association, the following Selection Committee was constituted:

- | | |
|-------------------------------------|----------|
| 1. Prof Sanjeev Bhargava (Director) | Chairman |
| 2. Prof Avinash Joshi | Member |
| 3. Prof Amitabh Sanyal | Member |
| 4. Prof Nalinaksh S Vyas | Member |
| 5. Prof Vinayak Eswaran | Member |

The short-listed candidates were called to the Institute on ... February, 2007. On February ..., they were required to give seminar on their own research work and areas of interest. (1) Members of the Selection Committee, (2) all the faculty members of the Institute and (3) all the candidates sat through the seminars given by the prospective candidates. Opinion of faculty members on the candidature of each of them was taken.

Interviews before the Selection Committee were held on February .. Based on (a) performance in the seminar and the interview and (b) feedback from the faculty members of the Institute, the Selection Committee recommended the following for appointment:

Associate Professor:

1. Dr Vijay Kumar Gupta (PhD from IIT Bombay, Mechanical Engineering)

Assistant Professor:

1. Dr Mohd Nur Deshmukh (PhD from IIT Delhi, Mechanical Engineering)
2. Dr Santosh Kumar Singh (PhD from IIT Kanpur in Mathematics and Post-Doctoral Diploma in Electrical Engineering from the University of Calgiri, Canada)
3. Mr Bhupendra Gupta* (PhD from IIT Kanpur in Statistics & Probability Theory)
4. Dr Kalpesh Kapoor (PhD from the University of South Bank, London, UK)
5. Dr Hemangee Kapoor (PhD from the University of South Bank, London, UK)

* Subject to the condition that he defends his PhD thesis before joining the Institute

Recommendations of the Selection Committee, along with the approval of the Chairman, are placed on page 16-18.

The Board is requested to approve the selection of the above candidates for the faculty positions in the Institute.

**PDPM
Indian Institute of Information Technology,
Design & Manufacturing, Jabalpur**

REPORT OF THE SESECTION COMMITTEE MEETING

DATE & PLACE: February 15,2007 (Friday), February 16,2007 (Saturday) and February 17, 2007 (Sunday) at Guest House of PDPM-IIITDM Jabalpur.

The Selection Committee duly constituted from the list of experts approved by (a) the Senate and (b) Board of Governors of PDPM-IIITDM Jabalpur met to select suitable candidates to fill up the faculty positions as per the advertisement No. 02/2006.

Faculty positions in the cadres of Assistant Professor and Associate Professor were advertised with the prescribed qualifications and requisite experience for the post (Advertisement enclosed). The credentials of all the applicants, were examined by the Selection Committee.

The following attended the Selection Committee:

- | | |
|---|----------|
| 1. Prof. Sanjeev Bhargava
Director
PDPM-IIITDM
Jabalpur | Chairman |
| 2. Prof. A. Joshi
Professor of Electrical Engineering
IIT Kanpur | Member |
| 3. Prof. N.S. Vyas
Professor of Mechanical Engineering
IIT Kanpur | Member |
| 4. Prof. A. Sanyal
Professor of CSE
IIT Bombay | Member |
| 5. Prof. Pravir Dutt
Professor of Mathematics
IIT Kanpur | Member |

RECOMMENDATIONS:

The Selection Committee unanimously recommends that the following candidates be appointed on the post with the basic pay noted against their names:

Associate Professor

S.No.	Name	Post & scale of pay	Basic Pay
01	Dr Vijay Kumar Gupta	Associate Professor	Basic + 2 increments

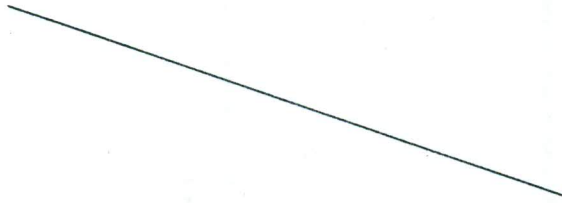
Assistant Professor

S.No.	Name	Post & scale of pay	Basic Pay
01	Dr Mohd Noor deshmuKh	Assistant Professor	Basic + 3 increments
02	Dr Santosh Singh	Assistant Professor	Basic + 4 increments
03	Dr Bhupendra Gupta	Assistant Professor*	Basic + No Increment
04	Dr Kalpesh Kapoor	Assistant Professor	Basic + 4 increments
05	Dr Hemangee Kapoor	Assistant Professor	basic + 4 increments

* Subject to the condition that the PhD thesis is defended prior to joining

Visiting Faculty

S.No.	Name	Post & scale of pay	Basic Pay
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Sd/
(Prof. A. Sanyal)

Sd/
(Prof. A. Joshi)

Sd/
(Prof. N.S. Vyas)

Sd/
(Prof. Pravir Dutt)

Sd/
(Prof. Sanjeev Bhargava)

Approved

Sd/

**Chairman BOG
PDPM-IIITDM Jabalpur**

BoG/2007-08: 1.08 – Ratification of the approval accorded by the Chairman on Recommendations of the Selection Committee for (a) Deputy Registrar and (b) Finance Officer of the Institute

Though approved, the posts of (a) Deputy Registrar and (b) Finance Officer had been lying unfilled since the inception of the Institute. A large number of applications were received by the Institute against advertisement No 02/2006 for the same.

As per requirements of the Memorandum of Association, the following Selection Committee was constituted:

1. Prof Sanjeev Bhargava (Director)	Chairman
2. Prof Kripa Shanker, Deputy Director, IIT Kanpur	Member
3. Prof Vinayak Eswaran, Professor at IIT Kanpur	Member
4. Shri JP Singh, Acting Registrar	Member

The Selection Committee recommended the following candidates:

Deputy Registrar:

1. Shri Satyendu Mohan

Finance Officer:

1. Shri Shreenibas Chandra Prusty

Recommendations of the Selection Committee, as approved by the Chairman, are placed on **page 19**.

The Board is requested to ratify the same for the selection of (a) Shri Satyendu Mohan as the Deputy Registrar and (b) Shri SC Prusty as the Finance Officer of the Institute.

This is to inform to the Board that Shri SC Prusty has already joined the Institute as the Finance Officer. Sri Satyendu Mohan has informed us that he will be joining the Institute as Deputy Registrar on May 12, 2007.

PDPM
Indian Institute of Information Technology, Design & Manufacturing Jabalpur

April 19, 2007

As per the Memorandum of Association, the Selection Committee for the appointments of Deputy/ Assistant Registrar, Accounts/Finance Officer, Audit Officer and Medical Officer consists of:

- | | |
|--|----------|
| (1) Director | Chairman |
| (2) Two experts as nominees of the Board | Members |
| (3) Registrar | Member |

Accordingly, the following Selection Committee was constituted for the same.

- | | |
|---|----------|
| (1) Prof Sanjeev Bhargava, Director | Chairman |
| (2) Prof Kripa Shanker, Deputy Director, IIT Kanpur
(Expert as nominee of the Board) | Member |
| (3) Prof V Eswaran, Prof IIT Kanpur
(Expert as nominee of the Board) | Member |
| (4) Shri JP Singh, Acting Registrar | Member |

The Selection Committee met at IIITDM Jabalpur on April 19, 2007. It went through all the applications received by the Institute for the posts of (a) The Deputy Registrar and (b) The Finance Officer against its Advertisement No 2/2006 dated August 19, 2007. The Selection Committee agreed with the short listing criteria followed by the Institute for calling candidates for the interview. The Committee unanimously recommends that the following candidates be appointed in the Institute

Deputy Registrar

S.No	Name	Post & scale of pay	Basic Pay
01	Mr S Mohan	Rs 12000-420-18800	Rs 14840/-

Finance Officer

S.No	Name	Post & scale of pay	Basic Pay
02	Mr SC Prusty	Rs 12000-420-18800	Rs 14840/-

Sd/ (Prof. V Eswaran)	Sd/ (Prof. Kripa Shanker)	Sd/ (Shri JP Singh)
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Sd/
(Prof S Bhargava)

Approved

Sd/
Chairman, BOG
PDPM-IIITDM Jabalpur

BoG/2007-08: 1.09 – Recommendations of the Sub-Committee of the Board arrived at in its Meeting held on February 12, 2007 and Action Taken by the Institute

First meeting of the sub-committee of the Board, as constituted in BoG: 2006-07/3rd meeting held on January 03, 2007, was convened on February 12, 2007 in Jabalpur. All the members of the sub-committee attended the meeting.

The Director presented an Overview Report on the activities undertaken by the Institute along with their current status. The following decisions were taken in the meeting:

1. In order to (i) speed up its Buildings & Works related activities and (ii) coordinate and streamline the operations during the construction of buildings the Institute would (a) constitute its core team comprising of (1) an Executive Engineer, (2) two Assistant Engineers and (3) 5 Junior Engineers and (b) the Project Management Consultant (PMC). If the Institute is unable to streamline its Buildings & Works related activities by the above method, it would explore the possibility of giving the works fully or partly to CPWD.

Action Taken:

- The advertisement for the posts of (i) Executive Engineer, (ii) Assistant Engineers and (iii) Junior Engineers has been released. Short-listing of applications received needs to be done. The Selection Committee would meet soon after the short-listing is done.
- The advertisement for the Project Management Consultancy work has already been released. Work related to it would be completed by the end of next month.
- The *bhumi-poojan & shilanyas* of two buildings, namely Hall of Residence I and the Core Lab Complex was done on February 28, 2007. In spite of several problems which cropped up initially, specially disturbance by the miscreants of the Gadheri village, work on the two buildings is going on with a satisfactory pace. The clearance from the B&WC, Finance Committee and the Board was also taken up for the construction of Hall of Residence II and the Lecture Hall & Class Room Complex (LHCRC).
- In view of (a) requirements of an increase in the strength of students at the Institute and (b) a clearer picture of the undergraduate curriculum of IIITDM Jabalpur, it was considered prudent to relook the LHCRC at this stage itself and divide its construction in two phases. PE for Phase 1 of the LHCRC proposal is part of the agenda of this meeting under point BoG/2007-08:1.10.
- A PERT chart on the activities related to the construction of (1) Hall of Residence 1, (2) Hall of Residence 2, (3) Core Lab Complex, (4) Lecture Hall & Class Room Complex (LHCRC), (5) Mess & Dining Hall 1, (6) Service Block, (7) Water Supply System, (8) Overhead Tank, (9) Internal Road System and Landscaping, (10) Sewage System and (11) External Electrification is shown on **pages...** At present the various stages of these works are going on in a satisfactory manner. The Institute would try to ensure that different stages of these works go on as per this schedule.
- Contacts with CPWD have been made.

2. Since the third batch of the undergraduate students will be admitted in the Institute in July-August 2007, the Institute would carefully work out its space requirements for holding the lecture classes and lab classes for running the programme for three batches of students. If curriculum requirements are not satisfactorily met even after building the temporary constructions on the second floor of its present premise, i.e. IT Bhawan of the Jabalpur Engineering College, it would also go for the temporary construction on the ground floor. The Institute was advised to seek help of the Commissioner, Jabalpur in this regard.

Action Taken:

- Sitting space for 6 new faculty members has already been created.
 - Construction work for creating (i) a lecture/class room for 125 students, (ii) a sufficiently big computer lab for accommodating 125 students, (iii) a lab for electronics/mechanical engineering has already started on the second floor of IT Bhawan. Office space for 5 more faculty members is also being created on the second floor of IT Bhawan.
 - Mechanical Engineering workshop of the Jabalpur Engineering College would also be used as workshop for the second year students.
 - The above mentioned space is sufficient to manage laboratory classes for courses running in Semester I, 2007-08 for all the three batches.
 - The Institute is in constant touch with the Commissioner, Jabalpur in this regard.
3. The Institute would speed up its operations of repairing Block 8 of the Jabalpur Engineering College so that it is ready by June-July 2007 for the occupation by the third batch of undergraduate students of the Institute. The Institute would also take steps to furnish individual rooms, mess & dining hall, common rooms etc of Block 8.

Action Taken:

- Block 8, after its damage in the last earthquake in Jabalpur, was received by the Institute in a considerably bad state. Its repair work began in the month of January 2007.
 - Repair work of the kitchen and dining hall, toilets and most of the rooms has been completed. Damaged floors, doors and windows have been repaired.
 - Repair work in remaining rooms, verandas, common areas has been currently going on.
 - The work on furnishing of rooms, including the mess and the common facilities will begin very soon.
4. The second year students of the Institute currently stay at Samdaria Yatri Niwas which does not provide a very conducive hostel environment for our students. The Institute would explore the possibilities of hiring of alternative place to put up its students.

Action Taken:

- The Institute is trying its best in providing accommodation to its second year students in a place which is better than Samdaria Yatri Niwas.
- Negotiations with the administration of Tropical Forest Research Institute (TFRI) for taking its hostel/blocks are in the final stages. If these efforts do

produce successful results, second year students would be shifted to this alternate accommodation.

5. The Institute would create Institute Faculty ~~Affairs~~ *Development & Welfare* Committee (IFAC) with the following as members:

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| 1. Prof Sanjeev Bhargava | Chairman |
| 2. Prof Sanjay G Dhande | Member |
| 3. Prof Aparajita Ojha | Member |

This committee would look into the general issues related to the welfare of the faculty of the Institute and also assist the Institute in the final short listing of candidates to be called for the interviews. The method of preliminary short listing of candidates with the help of domain experts from outside the system would continue. The Institute would simultaneously take the feedback on candidates from the internal faculty members also.

Action Taken:

- A meeting of IFAC would be soon convened to discuss the issues pertaining to the general welfare steps required to be taken for the faculty of the Institute.
- Call letters for the last Faculty Selection Committee had already been dispatched before the meeting of the sub-committee on February 12, 2007. None the less, all the applications received against that advertisement were sent to Prof Ojha for the scrutiny in case any good candidate had been missed by mistake. All the faculty members were also asked to go through the applications and give recommendations, if any.
- All the faculty members have been requested to go through the applications received against the current advertisement and give their recommendations in writing.
- Opinions of the domain experts from outside the system would also be taken. The meeting of the IFAC would be convened after such a feedback from the faculty and the recommendations of the domain experts are obtained.

It should meet every quarterly as far as possible

