

May 06, 2019

Note Sheet-1

Sub: Condemnation of Institute Vehicle (1. Ford Fiesta 2. Mahindra Scorpio)

On the subject cited above, it is instructed by Acting Registrar, that above mentioned Institute's vehicles are very old and it's servicing/maintenance cost is increasing every year. Due to which these vehicles are to be condemned as per the Govt. rules/guidelines.

Put-up for perusal and orders, please

*(Signature)*  
(Naveen Kumar)  
Office Assistant

A.R. (Gen. Admin)

Details of total run & other information is placed opposite.

A committee may be constituted for condemnation of Govt. vehicles as per the rules/guidelines under GFR 2017 (Rule 217) in this regard.

putup for perusal and orders, please

*(Signature)*  
06-05-19  
सीतीष महोदया  
सहा. कुलसचिव

कार्य. कुलसचिव

Following committee is proposed:

- Prof P N Kondalwar - convenor
- Dr Prashant Jain
- Dr Neeraj Jaiswal
- Dr Atul Gupta  
Registrar

Director

*(Signature)*  
615119  
Actg Reg.

*(Signature)*  
06/05/19

कृपया समिति की शुरुआत जारी करें। *(Signature)* 06-05-2019

श्री शङ्कर (G.A)

placed opposite to minutes of the Committee for n.a. 118

(Registrar)

*(Signature)*  
9/5/19.

364  
09-05-19



PANDIT DWARKA PRASAD MISHRA  
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY,  
DESIGN & MANUFACTURING JABALPUR


Minutes of the meeting held on May 09, 2019 at 04:00 pm at Conference hall of the Institute to condemnation of Institute Vehicle (1. Ford Fiesta 2. Mahindra Scorpio)

In compliance with the directions contained in notification no. IIITDMJ/GA/2019/05/17 dated May 07, 2019, In view of the undersigned members of the committee, the Vehicle Yard of the Institute and examined the vehicles mentioned below.


1. Ford Fiesta no. MP20 CA2864 (Director's Car)
2. Mahindra Scorpio no. MP20 CA 4438 (Institute Car)

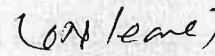
The committee found that both the Vehicles have become more than 12 years old. The Vehicle Ford Fiesta run (1,34,627 Km) One Lakh Thirty Four Thousand Six Hundred Twenty Seven only and Mahindra Scorpio run (3,27,787 Km) Three Lakh Twenty Seven Thousand Seven Hundred Eighty Seven kilometres. They have outlived their life and performance. It would not be economical to maintain these two vehicles further in service. It would also not be interest of the Govt. may retain these vehicles. They are considered beyond economical repair and maintenance.

In view of the foregoing and under the provisions contained in Rule 217 of Inventory (GFR) Management, the above two vehicles are hereby declared unserviceable, unfit the further use and condemned for disposal as per laid down rules.

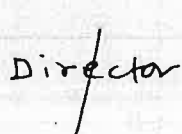
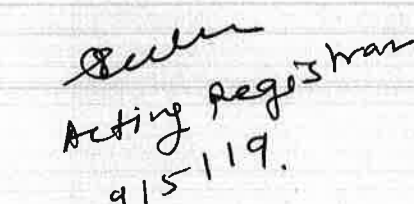
  
Prof. P. N. Kondekar  
Convener

प्रो. पी.एन. कोडेकर/Prof. P.N. Kondekar  
अधिष्ठाता (योजना एवं विकास)  
Dean (Planning & Development)  
पी.डी.पी.एम.-आई.आई.टी.डी.एम., जबलपुर (म.प्र.)  
PDPM-IIITDM, Jabalpur (M.P.)

  
Dr. Prashant Kumar Jain  
Member

  
Dr. Neeraj Kumar Jaiswal  
Member

Submitted for Approval

  
Director  
119  
  
Acting Registrar  
09/05/2019

File No.54-1/2018-TS.I

By Speed Post  
By Email

F.No.54-1/2018-TS.I  
Government of India  
Ministry of Human Resource Development  
Department of Higher Education  
Technical Section -I  
\*\*\*\*\*

Shastri Bhawan, New Delhi  
Dated the 6<sup>th</sup> May, 2019

To  
The Registrars,  
IITs CFTI/PPP,


Subject: **Revision** of emoluments and guidelines on service conditions for the research personnel engaged in R&D programme of the Central Government Department/Agencies-reg.

Sir/Madam,

I am directed to forward herewith a letter no. 13-10/2019-TC enclosing a copy of Ministry's O.M. No. 12-2/2019-U1 dated April 26, 2019 on the above mentioned subject for appropriate action.

Yours faithfully,

Encl. As above

  
(Praveer Saxena)  
Under Secretary to the Government of India  
Tele : 23384861

575866/2019/Tech Division

F. No. 13-10/2019-TC  
 Government of India  
 Ministry of Human Resource Development  
 Department of Higher Education  
 Technical Coordination  
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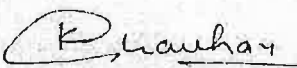
Shastri Bhawan, New Delhi-110001.

Dated: 30.04.2019.

OFFICE MEMORANDUM

**Subject:** Revision of emoluments and guidelines on service conditions for research personnel engaged in R & D programme of the Central Government Departments/ Agencies.

Please find enclosed O.M. No. 12-2/2019-U.1 dated 26.04.2019 received from U.1 Section of this Ministry on the subject mentioned above for further necessary action.

  
 (Kavita Chauhan)  
 Section Officer (TS.II)

Encl.: As Above.

*per circulate*

*K*  
*30/4* SO (HIT.)

US(HIT)/US(HIT)/US(NITs)

Copy for action to: The Chairman, AICTE, Nelson Mandela Marg, Vasant Kunj, New Delhi-110070.

*Ms Moukhe* *ASO*

575866/2019/Tech Division

F No: 12-2/2019-U1  
 Government of India  
 Ministry of Human Resource Development  
 Department of Higher Education

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Shastri Bhawan, New Delhi

Dated: 26 April, 2019

OFFICE MEMORANDUM

**Subject: Revision of emoluments and guidelines on service conditions for research personnel engaged in R&D programme of the Central Government Departments/ Agencies.**

The undersigned is directed to refer to this Ministry's OM of even Number dated 31<sup>th</sup> January, 2019 regarding the subject above, whereby the revised emoluments along with allowances payable to JRF, SRF and Research Associates (RA), with effect from 01.01.2019, were intimated.

2. Vide D.O. dated 16.04.2019, Secretary, Department of Science and Technology (DST) has expressed that for strengthening the research programmes, there is a need to ensure direct payment of arrears and enhanced fellowship with effect from 01.01.2019.

3. You are requested to ensure the timely payment of arrears and disbursement of enhanced fellowships, so that the positivity of enhancing the fellowship does not get diluted.

*Smita Srivastava*  
 26/4/19  
 (Smita Srivastava)  
 Director

BDS

Dir CHT/III

Dir CHT/III

A/S (Bhojpati)

A/S (Bhojpati)

1. Chairman UGC
2. Chairman AICTE
3. All Bureau Heads of Department of Higher Education

F No: 12-2/2019-U1  
Government of India  
Ministry of Human Resource Development  
Department of Higher Education

\*\*\*\*\*

Shastri Bhawan, New Delhi  
Dated: 31 January, 2019

**OFFICE MEMORANDUM**

**Subject:** Revision of emoluments and guidelines on service conditions for research personnel engaged in R&D programme of the Central Government Departments/ Agencies.

The undersigned is directed to refer to OM No. SR/S9/Z-08/2018 dated 30<sup>th</sup> January 2019 of the Department of Science and Technology, Ministry of Science and Technology, on the subject cited above. The emoluments for research personnel engaged in R&D programmes funded by the MHRD shall be enhanced according to the following provisions:

1) **Emoluments:**

A. Junior Research Fellow (JRF)/Senior Research Fellow (SRF)

Sl. No.	Designation & Qualification	Existing Emoluments (per month)	Revised Emoluments (per month)
I	<p><b>Junior Research Fellow (JRF)</b></p> <p>Post Graduate Degree in Basic Science OR Graduate / Post Graduate Degree in Professional Course selected through a process described through any one of the following:</p> <p>a. Scholars who are selected through National Eligibility Tests - UGC NET including lectureship (Assistant Professorship) and GATE.</p> <p>b. The selection process through National level examinations conducted by MHRD and its Agencies and Institutions such as UGC / IIT / IISc. / IISER / IIIT etc.</p>	Rs. 25,000/-	Rs. 31,000/-
II	<p><b>Senior Research Fellow (SRF)</b></p> <p>Qualification prescribed for JRF with two years of research experience.</p>	Rs. 28,000/-	Rs. 35,000/-

1

*[Signature]*  
31/1/19

A.1 After completion of two years, an external assessment by the institution where the student is enrolled for Ph.D. is mandatory for upgradation from JRF to SRF. The fellow may be awarded SRF after successful assessment.

A.2 Annual Satisfactory Assessment is mandatory to continue the benefit of fellowship during SRF period.

## B. Research Associate

Research associates may be fixed at a consolidated amount at one of the 3 pay levels given below depending upon the qualification and experience. The Institute/Organization concerned may decide the level in which a particular associate should be placed based on the experience. The Essential Qualification (EQ) for RA is as follows:

Ph.D/MD/MS/MDS or equivalent degree or having 3 years of research, teaching and design and development experience after MVSc/M.Pharm/ME/M.Tech with at least one research paper in Science Citation Indexed (SCI) journal.

Sl. No.	Category	Existing Emoluments (per month)	Revised Emoluments (per month)
I	Research Associate –I	Rs. 36,000/-	Rs. 47,000/-
II	Research Associate –II	Rs. 38,000/-	Rs. 49,000/-
III	Research Associate –III	Rs. 40,000/-	Rs. 54,000/-

## 2. Service Conditions:

(i) DA: JRFs, SRFs and Research Associates will not be entitled to DA.

(ii) **House Rent Allowance (HRA):** All research fellows may be provided hostel accommodation wherever available. Research fellowship holder residing in hostels shall not be entitled for HRA. Wherever provision of hostel accommodation is not possible, HRA may be allowed to all the above categories viz. JRF, SRF and RA as per Central Government norms applicable in the city/location where they are working. The percentage required for calculating HRA will be based on the fellowship amount.

(iii) **Medical Benefits:** The research fellows and research associates (JRF/SRF/RA) will be entitled for medical allowance as applicable in the implementing institution.

(iv) **Leave and other entitlements:** The JRF/SRF are eligible only for casual leave while Research Associates are entitled to leave as per rules of the host institution. Participation of any of these categories (JRF/SRF/RA) in scientific event/workshops held in India or abroad will be treated as "on duty" with due approval of the host institution. The travel entitlement for JRF/SRF/RA for participation in scientific events/workshops in India will continue to be the same as earlier i.e. 2<sup>nd</sup> AC by rail. Maternity leave as per the Govt. of India instructions issued from time to time would be available to female candidates in all categories.

(v) **Bonus & Leave Travel Concession:** JRFs, SRFs and Research Associates will not be entitled to these allowances.

(vi) **Retirement Benefits:** JRFs, SRFs and Research Associates will not be entitled to these benefits.

(vii) **Publication/Patent:** The results of JRF/SRF/RA's research work may be published preferably in standard refereed journals with the concurrence of the Fellow and his/her Supervisor / Advisor. It should be ensured by the fellow that the assistance provided by the funding agency of Government of India is acknowledged in all such publications.

(viii) **Obligation of JRF/SRF/RA:**

- a) He/ She shall be governed by the disciplinary regulations of the host Institute where he/she is working.
- b) The JRF/SRF/RA must send a report of the research work done during the period of Fellowship as may be asked by the sponsoring agency.

3. The number of fellowships shall remain the same as is existing, unless modified with the approval of MHRD. The Departments / Agencies are requested to ensure that the above guidelines are followed in regard to the remuneration and other benefits to the research personnel engaged in R&D projects funded by them.

4. Selection for award of fellowship shall ordinarily be through common competitive examinations. However, for subjects where there is no examination presently, Government Departments and their authorized agencies and institutions may start conducting examinations to screen candidates for award of fellowships. This shall not be applied retrospectively and the persons already enrolled shall be exempted.


5. In order to further enhance value, quality and experience in doctoral research, the Government has agreed to incentivize the research output, for e.g. in the form of publications and patents. The proposals to incentivize research output will be considered separately and modalities for its implementation will be evolved.

6. **Date of Effect:** The revised emoluments will take effect from 01.01.2019. The requirement of funds should be worked out and the additionality should be met from the existing budget of 2018-19 through matching savings.

7. The Chairman UGC, Chairman AICTE and the Bureau Heads of the Department of Higher Education in the Ministry of Human Resource Development responsible for management of the Institutions of National Importance are requested to convey this to all the institutions under their supervision immediately.

8. This issues with the approval of the Minister for Human Resource Development.

Encl: As above

  
(Smita Srivastava)  
Director

1. Chairman UGC
2. Chairman AICTE
3. All Bureau Heads of Department of Higher Education





Registrar IIITDMJ <registrar@iiitdmj.ac.in>

## Note Sheet - SAR 2017-18.

Sanjeev Deshmukh <director.jbp@gmail.com>  
To: Registrar IIITDMJ <registrar@iiitdmj.ac.in>

Mon, Dec 31, 2018 at 7:22 PM

Approved  
SGD

On Mon, 31 Dec 2018 at 16:41, Registrar IIITDMJ <registrar@iiitdmj.ac.in> wrote:  
Respected Sir,

Attached please find a note sheet for your kind perusal please.

With kind regards,

---  
(Swapnali D Gadekar)  
Acting Registrar & Secretary (BOG)  
PDPM IIITDM Jabalpur

**NOTE -I**

IIITDMJ/RO/FC/2018  
Dated: December 31, 2018  
Sheet No: one of one

Sub: Regarding adoption of Separate Audit Report on accounts of PDPM  
IIITDM Jabalpur for the FY 2017-18.

1. Attached please find a Separate Audit Report on accounts of the Institute for FY 2017-18 the same has been received from the office of the Director General of Audit (Central Receipt), New Delhi, Branch at Gwalior, Audit Bhawan, Jhansi Road, Gwalior - 474002 (MP).
2. The same is to be forwarded to Ministry of HRD, GOI for placing it before both the Houses of the Parliament after adoption by the FC/BOG.
3. In view of the above it is proposed that approval of Chairperson FC/BOG may please be taken to send the same to MHRD.
4. The same shall be placed in meeting of the Finance Committee/Board of Governors for ratification of the decision of the Chairperson, FC/BOG for adoption and approval of the SAR 2017-18.

*Swapnali D. Gadekar*  
31/12/18  
Acting Registrar &  
Secretary (BOG)  
PDPM IIITDM Jabalpur

*Swapnali D. Gadekar*  
31/12/18  
(Swapnali D. Gadekar)  
Deputy Registrar (F&A) &  
Secretary, Finance Committee

Chairperson  
FC and BOG  
PDPM IIITDM Jabalpur



सत्यमेव जयते

महानिदेशक, लेखापरीक्षा (केन्द्रीय प्राप्ति) नई दिल्ली का कार्यालय,  
शाखा-ग्वालियर, चतुर्थ तल, ऑडिट भवन, झांसी रोड,  
ग्वालियर - 474002 (म०प्र०)

Office of the Director General of Audit (Central Receipt)  
New Delhi, Branch-Gwalior, Audit Bhavan, Jhansi Road,  
Gwalior - 474002 (M.P.)

No. AMG-II/SAR/ PDPMIITDM,J /2017-18/D- 303  
Date : 26.12.2018

**Confidential**

**To**

**The Director,**

Pandit Dwarka Prasad Mishra Indian Institute of Information Technology,  
Design-and Manufacturing (PDPMIITDM),  
Dunna Airport Road, P.O. Khamariya,  
Jabalpur-482005,

**Sub: Separate Audit Report on the accounts of Pandit Dwarka Prasad Mishra  
Indian Institute of Information Technology Design and Manufacturing  
(IITDM), Jabalpur for the year 2017-18.**

**Sir,**

Please find enclosed herewith the Separate Audit Report and Management Letter on the accounts of **Pandit Dwarka Prasad Mishra Indian Institute of Information Technology Design and Manufacturing (IITDM), Jabalpur for the year 2017-18**. You are requested to kindly ensure that the SAR and the audited accounts are adopted by the Board of Governors before placing the same before the Parliament.

2. The dates of placement of the above Report on the table of both houses of the Parliament may please be intimated and a copy of the printed material may be provided to this office for information.

3. It may please be noted that the Management Letter is not to be placed before the Parliament.

4. Kindly acknowledge receipt.

**Encl.: 1. Separate Audit Report  
with annexure  
2. Management Letter**

**Yours faithfully,**

**Dy. Director (Central)**

**Separate Audit Report of the Comptroller and Auditor General of India on the Accounts of Pandit Dwarka Prasad Mishra Indian Institute of Information Technology Design and Manufacturing, Jabalpur for the year ended 31 March 2018.**

We have audited the attached Balance Sheet of **Pandit Dwarka Prasad Mishra Indian Institute of Information Technology Design and Manufacturing (IIITDM), Jabalpur** as at 31 March 2018, the Income & Expenditure Account and the Receipt & Payment Account for the year ended on that date under Section 20 (1) of the Comptroller & Auditor General's (Duties, Powers & Conditions of Service) Act, 1971. The audit has been entrusted for the period up to 2018-19. These financial statements are the responsibility of the IIITDM's management. Our responsibility is to express an opinion on these financial statements based on our audit.

2. This Separate Audit Report contains the comments of the Comptroller & Auditor General of India (CAG) on the accounting treatment only with regard to classification, conformity with the best accounting practices, accounting standards and disclosure norms etc. Audit observations on financial transactions with regard to compliance with the Law, Rules & Regulations (Propriety and Regularity) and efficiency cum performance aspects, etc., if any, are reported through Inspection Reports/CAG's Audit Reports separately.

3. We have conducted our audit in accordance with auditing standards generally accepted in India. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements. An audit includes examining on a test basis, evidences supporting the amounts and disclosure in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by the management, as well as evaluating the overall presentation of financial statements. We believe that our audit provides a reasonable basis for our opinion.

4. Based on our audit, we report that:

(i) We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit.

(ii) The Balance Sheet, Income & Expenditure Account and the Receipt & Payment Account dealt with by this report have been drawn up in the format prescribed by the Ministry of Human Resource Development, Government of India vide order no. 29-4/2012-IFD dated 17-April-2015.

(iii) In our opinion, proper books of account and other relevant records have been maintained by the Institute in so far as it appears from our examination of such books.

(iv) We further report that: -

**A Balance Sheet**

**A.1 Source of Funds**

**A.1.1 Current liabilities & Provisions (Schedule-3) ₹ 59.74 crore**

**A.1.1.1** This includes ₹ 18.40 crore being loan from internal corpus (to meet shortage of grants-in-aid). As any expenditure over and above grant has to be met from internal generation, the depiction of shortage of grant as current liability is incorrect. This resulted in overstatement of Current Liabilities by ₹ 18.40 crore and understatement of Corpus/Capital Fund by same amount.

**A.1.1.2** This does not include ₹ 5.07 lakh being interest earned on grants-in-aid. This resulted in understatement of Current Liabilities by ₹ 5.07 lakh and overstatement of Corpus/Capital fund by same amount.

**A.2 Application of Funds**

**A.2.1 Fixed Assets (schedule-4)**

**Tangible assets: ₹ 63.97 crore**

**A.2.1.1** Depreciation of ₹ 17.10 lakh had been charged on library books in excess during the year 2007-08 but same has not been adjusted as deduction/accumulated depreciation till the year. This resulted in understatement of Fixed Assets and overstatement of Prior Period Expenditure (Depreciation) by ₹ 17.10 lakh as well as understatement of Corpus Fund by same amount.

**A.2.2 Investments others (Schedule-6) ₹ 27.35 crore**

**A.2.2.1** This includes ₹ 27.35 crore being term deposits with banks. As per revised format of accounts issued by MHRD, term deposits with bank are to be exhibited under current assets and not under Investment. This resulted in overstatement of Investments others by ₹ 27.35 crore and understatement of Current Assets by same amount.

**B. General**

**B.1** Accounting Policy No. 3.6 of the Institute (Schedule-23) disclosed that depreciation is provided for the whole year on addition during the year. However, point 3.3 of Contingent Liabilities and Notes on Accounts (Schedule-24) disclosed that depreciation is charged for full year on assets purchased before September and on assets purchased after September, the depreciation is charged on

half yearly basis. Thus the above disclosures made by the Institute were mutually contradictory. This was pointed out in previous year also.

- B.2** Income & Expenditure account for Hall-01,03,04, Gymnasium and library is being maintained separately as subsidiary accounts and balance of ₹ 5.70 crore has been depicted in institute Main account as liability (refer Schedule-3). But Income and expenditure of such accounts has not been incorporated in Institute's main account (Income & Expenditure account) which was not as per the format prescribed by MHRD.
- B.3** Accounting Policy No. 6 of the Institute (Schedule 23) mentioned that retirement benefits i.e. gratuity and leave encashment are provided on the basis of actuarial valuation. However, the provision for gratuity and leave encashment was not made on actuarial valuation during the year. This was in contravention to Accounting Policy of the Institute and AS 15 issued by ICAI.

**Effect of audit comments**

The net effect of the above comments is that the Assets and Liabilities were understated by ₹ 17.10 lakh respectively. Further Prior Period Expenditure was overstated by ₹ 17.10 lakh.

**C. Grant-in-aid**

During the year, The Institute received grants-in-aid (recurring) of ₹ 29.61 crore (₹ 11.50 crore received in March 2018). In addition, it had unspent balance of ₹ 3.21 crore of the previous year and interest earned on GIA of ₹ 0.05 crore. Thus, out of the available funds ₹ 32.87 crore an amount of ₹ 30.12 crore utilized by the Institute leaving unspent balance of ₹ 2.75 crore (including ₹ 0.05 crore interest earned on GIA) as on 31<sup>st</sup> March 2018.

**D. Management Letter**

Deficiencies which have not been included in the Audit Report have been brought to the notice of the Institute through a management letter issued separately for the remedial/corrective action.

- (v) Subject to our observations in the preceding paragraphs we report that the Balance Sheet, Income & Expenditure Account and the Receipt & Payment Account dealt with by this report are in agreement with the books of accounts.
- (vi) In our opinion and to the best of our information and according to the explanations given to us, the said financial statements read together with the

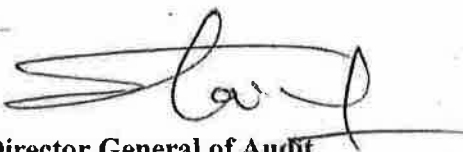
Accounting Policies and Notes on Account and subject to the significant matters stated above and other matters stated in Annexure to this Audit Report give a true and fair view in conformity with the accounting principles generally accepted in India:

- (a) In so far as it relates to the Balance Sheet of the state of affairs of the Indian Institute of Information Technology Design and Manufacturing Jabalpur as at 31 March 2018 and;
- (b) In so far as it relates to Income & Expenditure Account of the deficit for the year ended on that date.

**For and on behalf of the Comptroller and Auditor General of India**

**Place: - New Delhi**

**Date: - 26-12-2018**

  
**Director General of Audit**  
**(Central Receipts), Delhi**

## Annexure

**1. Adequacy of Internal Audit System:**

Internal Audit was conducted during the year by Chartered Accountants firm.

**2. Adequacy of Internal Control System:**

The internal control system was found to be inadequate due to:

- (i) The response of the Management towards compliance audit objections was not effective as there were 23 paras pending pertaining to the period from 2006-2007 to 2016 -17 (12/2016).
- (ii) Provisions for gratuity and other retirement benefits have not been made on actuarial valuation basis.
- (iii) Physical verification of Fixed Assets and Inventories has not been conducted during the year 2017-18.
- (iv) There is no investment policy in currency.
- (v) Physical verification of investment was not held during the year.

**3. System of Physical Verification of Fixed Assets:**

Physical verification of Fixed Assets has not been conducted during the year 2017-18.

**4. System of Physical Verification of Inventories:**

Physical verification of Inventories has not been conducted during the year 2017- 18.

**5. Regularity in payment of statutory dues:**

No irregularity was noticed in the payment of statutory dues.

  
Sr. Audit Officer/AMG-II





महानिदेशक लेखा परीक्षा (केन्द्रीय प्राप्ति) नई दिल्ली  
डी.जी.ए.सी.आर. भवन, इन्द्रप्रस्थ ईस्टेट, नई दिल्ली-110 002  
OFFICE OF THE DIRECTOR GENERAL OF AUDIT (CENTRAL RECEIPT),  
D.G.A.C.R. BUILDING, INDRAPRASTHA ESTATE, NEW DELHI-110 002  
TEL. : 91-011-23702250 FAX : 91-011-23702261  
E-MAIL : dgacr@cag.gov.in

**Sushil Kumar Jaiswal, IA&AS**  
Director General of Audit  
(Central Receipt)

Dated: December 2018

Dear Prof. Deshmukh

The annual accounts of the Pandit Dwarka Prasad Mishra Indian Institute of Information Technology Design and Manufacturing (PDPMIIITDM), Jabalpur, for the year 2017-18 were audited and the audit report issued thereon. During the course of audit, various deficiencies were noticed (Annexure) which need to be corrected.

You are, therefore, requested to kindly take necessary corrective action and intimate to us in due course.

Best Regards,

Yours sincerely,

Prof. S. G. Deshmukh,  
Director,  
Pandit Dwarka Prasad Mishra Indian Institute of Information Technology,  
Design and Manufacturing (PDPMIIITDM),  
Jabalpur- 482005

Annexure

**1. Income & Expenditure Account**

**Income**

**Prior Period Income (Schedule-14) ₹ (12.44) lakh**

This includes ₹ (12.44) lakh being Merit cum Means Scholarship of ₹ 1.00 lakh and Tuition waiver of ₹ 11.44 lakh related transactions were made during 2016-17. The above should have been depicted under prior period expenses instead of showing as negative balance under prior period income. This has resulted in understatement of Prior Period Income and as well as Prior Period Expenditure by ₹ 12.44 lakh.

**2. Expenditure**

**Prior Period Expenditure (Schedule-22) ₹ 3.17 lakh**

This does not include ₹ 1.54 lakh being payments of electricity bill for the month of March 2017 and pension contribution of staff member for the year 2016-17 which were made during 2017-18. This resulted in understatement of Prior Period Expenses by ₹ 1.54 lakh and overstatement of Current Year Expenditure by same amount.

PDPM

Indian Institute of Information Technology,  
Design & Manufacturing Jabalpur

**NOTE-I**

IIITDMJ/RO/BOG/2019


February 6, 2019

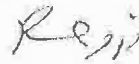
Sub: Placing of Annual Report (2017-18) in the forthcoming meeting of the BOG.

The Annual Report for the year 2017-18 has been prepared. The same is to be placed before both the Houses of Parliament. The Chairman, BOG is requested to accord approval for the adoption of the Annual Report 2017-18 and forwarding the same for placing it before both the Houses of Parliament.

The decision of the Chairman, BOG shall be placed in its forthcoming meeting for ratification.

  
(Swapnali D. Gadekar)  
Acting Registrar

  
**Officiating Director &  
Chairman, BOG**

  
\_\_\_\_\_

Sub: Approval of Chairperson, BOG for award of degrees.

The Senate in its Special meeting (41A) held on September 11, 2018 had recommended the names of the graduating students for the award of degree to the Board of Governors vide its Agenda Item No. Senate/41A/04. The minutes of the said meeting has been approved by the Chairperson, Senate.

A summary of the total No. degrees to be awarded in various courses under diverse disciplines is given below:

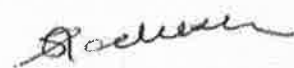
Programme/ Discipline	B.Tech.	M.Tech.	M.Des.	Ph.D.
Computer Science & Engineering	87	09	--	05
Electronics and Communication Engineering	81	--	--	08
Electronics and Communication Engineering (Microwave & Communication)	--	08	--	--
Electronics and Communication Engineering (Power & Control)	--	09	--	--
Electronics & Communication Engineering (Micro-Nano Electronics)	--	07	--	--
Mechanical Engineering	87	--	--	07
Mechanical Engineering (CAD-CAM)	--	08	--	--
Mechanical Engineering (Design)	--	09	--	--
Mechanical Engineering (Manufacturing)	--	08	--	--
Design			18	01
Mechatronics		08		
<b>Total</b>	<b>255</b>	<b>66</b>	<b>18</b>	<b>21</b>

The Chairperson, BOG is requested to approve the recommendation of the Senate for award of the above mentioned degrees to the graduating students. The same shall be ratified in the forthcoming meeting of the BOG.

Submitted, please.



**Chairperson (BOG)**

  
(Swapnali D. Gadekar)  
Acting Registrar &  
Secretary (BOG)

**NOTE -I**

IIITDMJ/RO/Senate/2018  
Dated: October 19, 2018  
Sheet No: one of one

Sub: Award of degrees to the graduating students.

The Senate in its Special Meeting (41A) held on September 11, 2018 had recommended the award of total of 360 degrees in various courses across diverse disciplines to be given to the graduating students, the same was approved by the Chairperson, BOG on September 18, 2018.

Subsequently in addition to the above the following students had also fulfilled all the requirements related to award of degree corresponding to their names:

S. No.	Name	Programme	Discipline
1.	Emmidi Mahesh Kumar (2014217)	B.Tech	ECE
2.	Chetna Sharma (1210203)	Ph.D.	ECE
3.	Amalatas Khan (1220461)	Ph.D.	Design
4.	Shashank Dubey (1310263)	Ph.D.	ECE
5.	Antriksh Goswami (1410161)	Ph.D.	CSE

The following students are also to be awarded dual degree of M.Tech apart from Ph.D:


S. No.	Name	Programme	Discipline
1.	Chetna Sharma (1210203)	M.Tech	ECE
2.	Harkeerat Kaur (1220131)	M.Tech	CSE
3.	Nidhi Gupta (1310160)	M.Tech	CSE

The Chairperson, Senate has recommended the award of the above mentioned additional degrees to the graduating students to the Chairperson, BOG for grant of degrees.

The Chairperson, BOG is requested to approve the award of the above mentioned additional degrees to the graduating students. The same shall be ratified in the forthcoming meeting of the BOG.

Submitted, please.

  
**Chairperson (BOG)**

  
(Swapnali D. Gadekar)  
Acting Registrar &  
Secretary (BOG)

Seat Matrix 2019-20, PDPM IIITDM Jabalpur

Program	Discipline	OP	OPPH	EWS	EWSP H	OB	OBPH	SC	SCPH	ST	STPH	Total (without EWS)	Total
B.Tech.	Computer Science & Engineering	49	2	9	1	25	2	14	1	7	0	100	110
	Electronics and Communication Engineering	49	2	10	0	26	1	14	1	6	1	100	110
	Mechanical Engineering	48	2	10	0	25	2	14	1	7	1	100	110
<b>Btech. Total</b>		146	6	29	1	76	5	42	3	20	2	300	330
M.Tech.	Design	14	1	3	0	8	0	5	0	2	0	30	33
	Computer Science	12	1	2	0	6	0	4	0	2	0	25	27
	Microwave and Communication Engineering	5	0	1	1	4	0	2	0	1	0	12	14
	Power and Control	6	0	1	0	3	0	1	1	1	0	12	13
	Micro Nano Electronics	6	0	1	0	3	0	2	0	1	0	12	13
	CAD-CAM	6	0	1	0	3	0	1	1	1	0	12	13
	Design	5	0	1	1	4	0	2	0	1	0	12	14
	Manufacturing	6	0	1	0	3	0	2	0	1	0	12	13
	Mechatronics	7	1	1	0	4	0	2	0	1	0	15	16
	<b>M.Tech. Total</b>		53	2	9	2	30	0	16	2	9	0	112
MDes.	Design	14	1	3	0	8	0	5	0	1	1	30	33
	Computer Science & Engineering	10	0	2	0	5	0	3	0	2	0	20	22
PhD	Electronics and Communication Engineering	10	0	2	0	5	0	3	0	2	0	20	22
	Mechanical Engineering	10	1	2	0	4	1	3	0	1	0	20	22
	Design	2	0		0	2	0	0	0	1	0	5	5
	Physics	3	0	1	0	1	0	1	0	0	0	5	6
	Mathematics	2	0	1	0	2	0	1	0	0	0	5	6
<b>PhD Total</b>		37	1	8	0	19	1	11	0	6	0	75	83
<b>Overall Total</b>		264	11	52	3	141	6	70	5	34	3	547	602

S

PhD

**Seat Matrix 2020-21, PDPM IIITDM Jabalpur**

Program	Discipline	OP	OPPH	EWS	EWSP H	OB	OBPH	SC	SCPH	ST	STPH	Total (without EWS)	Total
B.Tech.	Computer Science & Engineering	50	1	11	1	32	2	18	0	9	1	113	125
	Electronics and Communication Engineering	50	1	11	1	32	2	18	1	9	0	113	125
	Mechanical Engineering	49	1	12	1	32	2	18	1	9	0	112	125
<b>Btech. Total</b>		149	3	34	3	96	6	54	2	27	1	338	375
M.Tech.	Design	15	1	3	0	10	0	6	0	3	0	35	38
	Computer Science	12	1	3	0	9	0	5	0	2	0	29	32
	Microwave and Communication Engineering	6	0	1	1	4	0	2	0	1	0	13	15
	Power and Control	6	0	1	1	3	1	2	0	1	0	13	15
	Micro Nano Electronics	6	0	1	1	3	1	2	0	1	0	13	15
	CAD-CAM	6	0	1	1	4	0	2	0	1	0	13	15
	Design	6	0	1	1	3	1	2	0	1	0	13	15
	Manufacturing	6	0	1	1	3	1	2	0	1	0	13	15
	Mechatronics	7	0	1	1	5	0	2	0	1	1	16	18
	<b>M.Tech. Total</b>		55	1	10	7	34	4	19	0	9	1	123
MDes.	Design	15	1	3	0	10	0	6	0	3	0	35	38
	Computer Science & Engineering	10	1	2	0	5	1	4	0	2	0	23	25
PhD	Electronics and Communication Engineering	10	1	2	0	6	0	4	0	2	0	23	25
	Mechanical Engineering	10	1	2	0	6	0	4	0	2	0	23	25
	Design	3	0	1	0	2	0	0	0	1	0	6	7
	Physics	3	0	1	0	1	0	1	0	0	0	5	6
	Mathematics	2	0	1	0	2	0	1	0	0	0	5	6
<b>PhD Total</b>		38	3	9	0	22	1	14	0	7	0	85	94
<b>Overall Total</b>		272	9	64	15	172	11	99	7	49	2	616	683

*Handwritten mark*

*Handwritten mark*

## Indian Institute of Information Technology, Design & Manufacturing, Jabalpur

### Details of fee to be paid by B.Tech/B.Des Students (2019-20)

#### A. Onetime payment at the time of admission

Sl. No	Heads	Amount (Rs)
1	Admission	500.00
2	Grade Card	250.00
3	Provisional Certificate	100.00
4	Medical Examination	150.00
5	Alumni Association Subscription	750.00
6	I Card	250.00
7	Career Development Fund	1,000.00
8	Students Welfare	1,000.00
9	Caution Money (Refundable)	3,000.00
	<b>Total</b>	<b>7,000.00</b>

#### B. Semester Fee (Academic)

Sl. No	Head(S)	Amount (Rs)
1	Tuition Fee*	59,290.00
2	Gymkhana Fee	1,500.00
3	Examination Fee	1,000.00
4	Registration Fee	1,000.00
5	Medical Insurance + PHC Fee	1,000.00
	<b>Total</b>	<b>63,790.00</b>

#### C. Semester Fee (Hostel)

Sl. No	Hostel (S)	Amount (Rs)
1	Hostel Rent**	1,500.00
2	Fan Electricity Charges	2,000.00
3	Hall Establishment Charges**	2,500.00
	<b>Total</b>	<b>6,000.00</b>

#### Grand Total against Institute Fees (A+B+C)

General and OBC	76,790.00
SC/ST with parent income more than 2 Lacs	17,500.00
SC/ST with parent income less than 2 Lacs	13,500.00

#### D Semester Fee (Mess)

Sl. No	Head(S)	Amount (Rs)
1	Mess Advance (Adjustable as per actual & to be Deposited separately at the time of physical reporting)	10,000.00

\*All SC/ST students are exempted from payment of Tuition Fee

\*\*SC/ST students whose Parent / Guardian's annual income is less than 2,00,000/- will be exempted from payment of Hostel Seat Rent & Hall Establishment Charges.



## Indian Institute of Information Technology, Design & Manufacturing, Jabalpur

### Details of fee to be paid by M.Tech/M.Des Students (2019-20)

#### A Onetime payment at the time of admission

S.No.	Head (S)	Amount(Rs.)
1	Admission	500.00
2	Grade Card	250.00
3	Provisional Certificate	100.00
4	Medical Examination	150.00
5	Alumni Association Subscription	750.00
6	I Card	250.00
7	Career Development Fund	1000.00
8	Students' Welfare	1000.00
9	Caution Money	5000.00
	<b>Total</b>	<b>9000.00</b>

#### B Semester Fee (Academics)

S.No.	Head (S)	Amount(Rs.)
1	Tuition Fee*	50000.00 for 1 <sup>st</sup> year 60000.00 for 2 <sup>nd</sup> year
2	Gymkhana Fee	1000.00
3	Examination Fee	1000.00
4	Registration Fee	1000.00
5	Medical Insurance + PHC Fee	1000.00
	<b>Total</b>	<b>54000.00 for 1<sup>st</sup> year 64000.00 for 2<sup>nd</sup> year</b>

#### C Semester Fee (Hostels)

S.No.	Hostel (S)	Amount(Rs.)
1	Hostel Rent**	1500.00
2	Fan Electricity Charges	2000.00
3	Hall Establishment Charges**	2500.00
	<b>Total</b>	<b>6000.00</b>

#### Grand Total against Institute Fees (A+B+C)

General and OBC	69000.00 for 1 <sup>st</sup> year 79000.00 for 2 <sup>nd</sup> year
SC/ST with parent income more than 2 Lacs	19000.00
SC/ST with parent income less than 2 Lacs	15000.00

#### D Semester Fee (Mess)

Sl. No	Head(S)	Amount (Rs)
1	Mess Advance (Adjustable as per actual & to be Deposited separately at the time of physical reporting)	14,000.00

\* All SC/ST students are exempted from payment of Tuition Fee

\*\*SC/ST students whose parent/Guardians' annual income is less than 2,00,000 will be exempted from payment of Hostel Seat Rent & Hall Establishment Charges.

*[Handwritten Signature]*

*[Handwritten Signature]*

## Indian Institute of Information Technology, Design & Manufacturing, Jabalpur

### Details of fee to be paid by Ph.D. Students (2019-20)

#### A. Onetime payment at the time of admission

Sl. No	Heads	Amount (Rs)
1	Admission	500.00
2	Grade Card	250.00
3	Provisional Certificate	100.00
4	Medical Examination	150.00
5	Alumni Association Subscription	750.00
6	I Card	250.00
7	Career Development Fund	1,000.00
8	Students Welfare	1,000.00
9	Caution Money (Refundable)	5,000.00
	<b>Total</b>	<b>9,000.00</b>

#### B. Semester Fee (Academic)

Sl. No	Head(S)	Amount (Rs)
1	Tuition Fee*	18,700.00
2	Gymkhana Fee	1,500.00
3	Examination Fee	1,000.00
4	Registration Fee	500.00
5	Medical Insurance + PHC Fee	1,000.00
	<b>Total</b>	<b>22,700.00</b>

#### C. Semester Fee (Hostel)

Sl. No	Hostel (S)	Amount (Rs)
1	Hostel Rent**	1,500.00
2	Fan Electricity Charges	2,000.00
3	Hall Establishment Charges**	2,500.00
	<b>Total</b>	<b>6,000.00</b>

#### Grand Total against Institute Fees (A+B+C)

General and OBC	37,700.00
SC/ST with parent income more than 2 Lacs	19,000.00
SC/ST with parent income less than 2 Lacs	15,000.00

#### D Semester Fee (Mess)

Sl. No	Head(S)	Amount (Rs)
1	Mess Advance (Adjustable as per actual & to be Deposited separately at the time of physical reporting)	14,000.00

\*All SC/ST students are exempted from payment of Tuition Fee

\*\*SC/ST students whose Parent / Guardian's annual income is less than 2,00,000/- will be exempted from payment of Hostel Seat Rent & Hall Establishment Charges.

*Note: Above fee structure may be revised based on the decision/guidelines provided by MHRD or Council of IIT's*

*AWAR*

*Shi*

27/8/18

2<sup>nd</sup> meeting

**Agenda Item No 9 : Mandatory Accreditation of all Programs in IITs.**

While all the members appreciated the idea, as they were already being reviewed through Peers, attention was drawn by IIT Allahabad towards the fact that IITs being mono-faculty Institutions, parameters currently set up by AICTE required to be fine tuned, to have a meaningful accreditation. The idea was accepted by the Hon'ble Chairman, and also the Chairman AICTE.

It was left upon the Standing Committee, to come out with its suggested mechanism and parameters, which required to be relooked . The same would then be submitted to AICTE for its onward consideration by NBA suitably.

**Agenda Item No 10 : Fee Structure for UG/PG Programs among CF-IITs.**

In view of the rising costs, the present mechanism of increasing the Fees by 10% every year was considered as appropriate to continue.

**Agenda Item No 11 : Tuition Fees waiver for PwD Candidates.**

The Standing Committee of IITs will examine this first, for a preferably uniform policy decision applicable on all IITs.

**Agenda Item No 12 : Project based Ph.D. Program.**

The proposal was accepted in principle. Members expressed the hope that the Industry would respond favourably to this requirement. It was further remarked that this could be possible only if IITs worked in live industry relevant problems. For the same, it was proposed that institutions/associations like CII / NASSCOM should be approached for a greater industry interaction. AICTE apprised that efforts in the direction were already on by it. Hon'ble Chairman also volunteered to support this effort by calling in for a meeting with the captains of the IT Industry, shortly, with a view to solicit their whole hearted and active assistance in the matter.

**Agenda Item No 13 : The status of IITDM Kurnool, AP and the steps to be undertaken for construction of their permanent Campus.**

A brief presentation was made by the Mentor Director, IIT Kurnool on the status of the institute.

**Agenda Item No 14 : Faculty Issues.**

It was resolved to refer the matter to the proposed Standing Committee of IITs for its deliberation and a proposal to the effect.

- vii) On external peer review, Director IIT, Allahabad informed that so far the Institute has not been reviewed, Director IIT&M, Gwalior informed that the BeG has formed a committee for the purpose. Director IITD&M, Jabalpur and Director IITD&M, Kancheepuram informed that committees would be formed by their Institutes soon for the purpose.
- viii) The report of IITM, Gwalior for the Industry Institute Meet is at Annexure-III. Institutes were advised to reach out to the industry.
- ix) Secretary HE informed that the response from IITs towards GIAN have not been encouraging. The Institutes were advised to improve their participation in GIAN.

### Item No.3

#### To report changes in the Membership of the Council

The Council noted the changes in the membership.

### Item No.4

#### Proposal to induct MOOCs as credit/audit courses in the existing curriculum of IITs

The Council noted that MOOCs are excellent source of knowledge and contents are delivered by experienced academician of reputed institutions. The Council decided that the Senate/ BoG of the Institute may take a decision regarding the courses/modules offered to the students as credit/audit courses and combining it with a system of assessment and evaluation. Institutes were also advised to develop their own MOOCs for soon to be launched SWAYAM platform.

### Item No.5

#### Uniform Fee Structure for PG programs among CF-IITs

The Chairman stated that there will be no compromise on quality of teaching and research in IITs and they have to be prepared for competition with similar private Institutions.

The Council decided to fix the tuition fee of PG programmes as under:

First year- Rs.50000/- per year w.e.f. 2017-18

Second year- Rs.60000/- per year w.e.f. 2018-19

The Council reiterated its earlier decision to raise the tuition fee component by 10% every year for UG programmes.

**Item No.6**

**Student strength in CF-IITs**

The Council agreed with the proposal of IIT Gwalior to increase the student strength to 1200. They were also advised to start UG courses in their area of specialization. IIT Kanchēepuram and Jabalpur stated their target as 2000 and 1500 students respectively by 2020.

**Item No.7**

**Appointing Foreign nationals/ NRIs as Visiting Faculty**

It was proposed to allow foreign nationals / NRIs as Visiting Faculty which will provide students a wider exposure and enable them to compete internationally. Institute faculty will also get exposure with the best universities overseas and carry out cutting edge applied research work.

The Council approved the proposal subject to MHA guidelines.

**Item No.8**

**Increasing Foreign students in the campus**

The Council was informed that the number of foreign students studying in India is small and presence of foreign students will provide exposure to best practices followed elsewhere and also add revenue to Institute. Currently IITs admit foreign students on the basis of DASA Scheme. They may be allowed to increase the intake of foreign students.

The Council approved the proposal and advised that all the IITs may increase the number of seats within the limit of 15% supernumerary seats for foreign students as per norms.



पंडित द्वारका प्रसाद मिश्र  
भारतीय सूचना प्रौद्योगिकी,  
अभिकल्पन एवं विनिर्माण संस्थान, जबलपुर  
(संसदीय अधिनियम द्वारा स्थापित राष्ट्रीय महत्व का संस्थान)

Pandit Dwarka Prasad Mishra  
Indian Institute of Information Technology,  
Design & Manufacturing, Jabalpur  
(An Institute of National Importance established by an Act of Parliament)

Prof. S. G. Deshmukh  
Officiating Director

IIITDMJ/RO/Rect-Advt/2018/628  
June 23, 2018

To,

Shri Prashant Agrawal  
Director (IIITs)  
Department of Higher Education  
Ministry of Human Resource Development  
Government of India  
'C' Wing Shastri Bhawan  
New Delhi – 110 001

Sub: Proposal for creation of posts for Non-teaching employees.

Dear Sir,

Proposal for creation of posts for non-teaching employees as per prescribed ratio of 12:1:1.10 in RPN [Students:Faculty:Non faculty ] was put up twice before the BoG but the same was deferred. In the present situation wherein there is no Chairman and regular Director proposal for creation of posts is pending, resulting in lack of sufficient manpower in the Institute. Moreover, after the implementation of RPN many posts have been found to become stagnant due to absence of sanctioned posts/vacancies in the promotion cadre. This is having a demoralising effect in the employees.

In view of the above it is kindly requested to increase the sanctioned strength of the non-teaching employees to 129 from 113(Student strength as on date is 1412/1465). Breakup of the sanctioned strength, proposed sanctioned strength is enclosed as Annexure 'A' to this letter.

With regards,

  
(S. G. Deshmukh)

प्रो. एस.जी. देशमुख / Prof. S.G. Deshmukh  
निदेशक (कार्यवाहक) / Director (Officiating)  
पीडीपीएम-आईआईटीडीएम, जबलपुर (म.प्र.)  
PDPM-IIITDM, Jabalpur (M.P.)

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Phone : +91+761-2794065, Fax : +91-761-2794094  
URL : www.iiitdmj.ac.in

## Annexure 'A'

Strength position after implementation of RPN 2016				
Sl.No	Name of the Post	Sanctioned strength(Existing)	Proposed sanctioned strength	Net Increase/decrease
01	Registrar	01(00)	01	00
02	Deputy Registrar	03(01)	04	+1
03	Assistant Registrar	11(04)	11	00
04	Librarian	01(00)	01	00
05	Senior Medical Officer	01(00)	00	-1
06	Medical Officer	00(00)	01	+1
07	Staff Nurse	02(00)	01	-1
08	Superintendent Engineer	00(00)	01	+1
09	Executive Engineer	01(01)	01	00
10	Assistant Engineer	02(01)	02	00
11	Junior Engineer	04(01)	04	00
12	Sr. Technical Officer	01(00)	01	00
13	Technical Officer	09(04)	04	-5
14	Superintendent	01(01)	05	+4
15	Technical Superintendent	01(00)	08	+7
16	Junior Superintendent	08(06)	12	+4
17	Junior Technical Superintendent	00(00)	08	+8
18	PTI	00(00)	01	+1
19	Senior Assistant	16(09)	18	+2
20	Junior Assistant	14(07)	20	+6
21	Senior Technician	21(11)	09	-12
22	Junior Technician	14(05)	14	00
23	Driver	02(02)	02	00
	<b>TOTAL</b>	<b>113</b>	<b>129</b>	<b>16</b>

Sub: Application for the lien and relieving from IITDMJ to

May please see an application, placed opposite, received from Dr. Goutam Dutta, Associate Professor (PF. No. 44).

He has requested to grant the lien of two (02) years w.e.f. 16-12-2018.

Put up for perusal, please.

Law  
23/10/18

A.R. (EM)

Pls. state rule position on grant  
lien.

Pr 23/10

Silankaj

Copy enclosed

Pr  
10/9/18

21/11/18

A.R. (EM)

Being a permanent employee eligible for  
lien of 02 years.

Pr 12/02/18

R-1784  
2/11/18

R-1365  
18/9/18

859  
13/9/18

Register forwarded for approval.

Pr  
18/9/18

Director

निदेशक महोदय द्वारा ई-मेल से  
स्वीकृति प्राप्त, प्रतिलिपि संलग्न है।

Draft office order for Lien in R/o Dr. Goutam Dutta  
Associate Professor is placed opposite for perusal

Pr 2/11/18

forwarded for approval

Register

निदेशक द्वारा ई-मेल से  
स्वीकृति प्राप्त, प्रतिलिपि संलग्न है।  
2/11/18

4520  
25.10.18

11/16  
2/11/18





richard richard &lt;richard@iiitdmj.ac.in&gt;

**Fwd: Regarding application for the lien and relieving from IIITDMJ to join IIT Jammu.**

swapnali swapnali &lt;swapnali@iiitdmj.ac.in&gt;

Mon, Nov 5, 2018 at 4:15 PM

To: richard richard &lt;richard@iiitdmj.ac.in&gt;, praveen praveen &lt;praveen@iiitdmj.ac.in&gt;

----- Forwarded message -----

From: **Sanjeev Deshmukh** <director.jbp@gmail.com>

Date: Mon, Nov 5, 2018, 15:17

Subject: Re: Regarding application for the lien and relieving from IIITDMJ to join IIT Jammu.

To: swapnali swapnali &lt;swapnali@iiitdmj.ac.in&gt;

Approved as proposed  
SGD

On Mon, 5 Nov 2018 at 14:44, swapnali swapnali &lt;swapnali@iiitdmj.ac.in&gt; wrote:

Respected Sir,

Please find attached note sheet processed by AR (Estt.), regarding application for the lien and relieving from IIITDMJ to join IIT Jammu.

**Attached draft Office Order to approve two years leave while maintaining lien to Dr. Goutam Dutta, Associate Professor at IIT Jammu.**

Same is forwarded by Acting Registrar for approval please.

Put up for perusal and orders please.

Regards,

Swapnali Gadekar IIITDMJ

27.9.27 (2-211)  
26/15  
5/12/18

Sub: Application for the lien and relieving from the post of Assistant Professor, IITDJ to join Associate Professor, IIT Indore.

May please see an application, placed opposite, received from Dr. Pavan Kumar Kankar, Assistant Professor (PF. No. 85).

He has requested to grant the lien of two (02) years w.e.f. 03-12-2018.

Put up for perusal, please.

*Kankar*  
5/11/18

A.R. (Estt)

Being a permanent employee lien of 02 years may be approved.

*Director* 5/11/18

1137  
5/11/18

Registrar

Recommended for approval

*Kankar*  
5/11/18

Director

R-1798  
06/11/18

4443  
12/11/18

निदेशक महोदय द्वारा ई-मेल से स्वीकृति प्राप्त, प्रतिलिपि संलग्न है।



richard richard <richard@iiitdmj.ac.in>

### Fwd: Regarding application received from Dr. Pavan Kumar for the lien and relieving from the post of Assistant Professor IIITDMJ to join Associate Profesor IIT Indore

swapnali swapnali <swapnali@iiitdmj.ac.in>

Mon, Nov 12, 2018 at 1:04 PM

To: richard richard <richard@iiitdmj.ac.in>, praveen praveen <praveen@iiitdmj.ac.in>

Swapnali Gadekar  
Acting Registrar/ Deputy Registrar (F & A/P &S/Dir)  
PDPM Indian Institute of Information Technology,  
Design and Manufacturing Jabalpur (MP)-482005

----- Forwarded message -----

From: **Sanjeev Deshmukh** <director.jbp@gmail.com>

Date: Mon, Nov 12, 2018 at 11:48 AM

Subject: Re: Regarding application received from Dr. Pavan Kumar for the lien and relieving from the post of Assistant Professor IIITDMJ to join Associate Profesor IIT Indore

From: swapnali swapnali <swapnali@iiitdmj.ac.in>

Approved as proposed  
SGD

On Sun, 11 Nov 2018 at 10:39, swapnali swapnali <swapnali@iiitdmj.ac.in> wrote:

Respected Sir,

Please find attached note sheet processed by AR (Estt.), regarding application received from Dr. Pavan Kumar for the lien and relieving from the post of Assistant Professor IIITDMJ to join Associate Profesor IIT Indore.

**As per comments by AR (Estt.) " Being a permanent employee lien of 02 years may be approved".**

Same is recommended by Acting Registrar for approval please.

Put up for perusal and orders please.

Regards,

4448  
12/11/18

27.11.2018 (2-21)

2F184A

**Sub:-Request for grant of Lien for joining as Registrar in ABV-IITM Gwalior,**

Mr RP Dwivedi, Ex-Registrar/Joint Registrar(on lien) has requested for grant of afresh lien for a period of 05 years(03 years initially and extendable by 02 years) on deputation basis for his appointment to ABV-IITM Gwalior as Registrar(on contract). It is submitted that Mr Dwivedi is presently on lien for a period of 02 years w.e.f 08/05/2017 as Registrar, IIT Indore. In view of his request for afresh lien of 05 years on deputation basis it is submitted that as per latest DoPT letter F.No 2/6/2018-Estt.(Pay-II) Dated 18/05/2018 the period of deputation/foreign service may be granted for 05 years.

The period of lien of Shri RP Dwivedi would be effective from 31/08/2018 on joining ABV-IITM Gwalior. Accordingly, IIT Indore will be intimated to relieve him on 30/08/2018(A/N) to enable him to report ABV-IITM Gwalior for joining as Registrar on 31/08/2018(F/N).

Submitted for approval please.

*[Signature]* 28/8/18  
AR(Estt.)

Registrar Forwarded for Approval

Director

*[Signature]*  
28/8/18

R-1205  
28/8/18



Kanhaiya Barmaiya <klb@iiitdmj.ac.in>

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**Fwd: Regarding request for grant of Lien for joining as Registrar in ABV-IIITM Gwalior (Mr. RP Dwivedi, Ex Registrar/Joint Registrar)**

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rizwan rizwan <rizwan@iiitdmj.ac.in>  
To: Kanhaiya Barmaiya <klb@iiitdmj.ac.in>

Wed, Aug 29, 2018 at 2:40 PM

----- Forwarded message -----

From: **swapnali swapnali** <swapnali@iiitdmj.ac.in>  
Date: Wed, Aug 29, 2018 at 10:35 AM  
Subject: Fwd: Regarding request for grant of Lien for joining as Registrar in ABV-IIITM Gwalior (Mr. RP Dwivedi, Ex Registrar/Joint Registrar)  
To: rizwan rizwan <rizwan@iiitdmj.ac.in>

Swapnali Gadekar  
Acting Registrar/ Deputy Registrar (F & A/P &S/Dir)  
PDPM Indian Institute of Information Technology,  
Design and Manufacturing Jabalpur (MP)-482005

----- Forwarded message -----

From: **Sanjeev Deshmukh** <director.jbp@gmail.com>  
Date: Wed, Aug 29, 2018 at 10:24 AM  
Subject: Re: Regarding request for grant of Lien for joining as Registrar in ABV-IIITM Gwalior (Mr. RP Dwivedi, Ex Registrar/Joint Registrar)  
To: swapnali swapnali <swapnali@iiitdmj.ac.in>

Give initially for three years and to be extendable for next 2 years  
SGD

On Tue, 28 Aug 2018 at 16:58, swapnali swapnali <swapnali@iiitdmj.ac.in> wrote:

Respected Sir,

Please find attached note sheet processed by AR (Estt.), regarding request for grant of Lien for joining as Registrar in ABV-IIITM Gwalior. (Mr. RP Dwivedi, Ex Registrar/Joint Registrar)

Attached OM No. F. No. 2/6/2018-Estt. (Pay - III) dated 18.05.2018.

Same is forwarded by Acting registrar for approval please.

Put up for perusal and orders please.

Regards,

Swapnali Gadekar  
Acting Registrar/ Deputy Registrar (F & A/P &S/Dir)  
PDPM Indian Institute of Information Technology,  
Design and Manufacturing Jabalpur (MP)-482005

Sub : Application of Mr. Naresh Joshi, Assistant Registrar for relieving on lien to join Dr. Hari Singh Gour (Central University) Sagar.

May please see application of Mr. Naresh Joshi, Assistant Registrar vide which he has requested for relieving on lien to join Dr. Dr. Hari Singh Gour (Central University) Sagar as Deputy Registrar w.e.f. 22.04.2018.

AR(ESTH).

Kamharja  
16/04/18

- 1) Sh Naresh Joshi A.R. has submitted application for relieving on lien to join Dr Hari Singh Gour Central University, Sagar w.e.f. 22-April-2018.
- 2) He had applied through proper channel.
- 3) 01 year lien w.e.f. 22-April-2018 is desired by him.
- 4) DoPT guidelines on lien vide O.M. No. 28020/1/2010-ESTH(C) dated 08-April-2016 is attached for ref.

putup for perusal & orders, ply

16/4/18

16/4/18

डा. कुलसचिव

forwarded for Approval

16/4/18

Director

५

निदेशक महोदय द्वारा ई-मेल से  
स्वीकृति प्राप्त, प्रतिलिपि संलग्न है।

डा. कु. स (2-यट)

3410  
17/4/18



Kanhaiya Barmaiya <klb@iitdmj.ac.in>

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## Fwd: Regarding relieving of Shri Naresh Joshi to join Dr Hari Singh Gour, Sagar.

1 message

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**santosh santosh** <santosh@iitdmj.ac.in>  
To: Kanhaiya Barmaiya <klb@iitdmj.ac.in>

Tue, Apr 17, 2018 at 11:44 AM

Sh Kanhaiya  
Kindly process the file for No-Dues completion.

Thanks,

संतोष महोबिया/Santosh Mahobia  
सहायक कुलसचिव/Assistant Registrar  
सामान्य प्रशासन एवं स्थापना/GA & Estt.

----- Forwarded message -----

From: **registrar registrar** <registrar@iitdmj.ac.in>  
Date: Tue, Apr 17, 2018 at 11:22 AM  
Subject: Fwd: Regarding relieving of Shri Naresh Joshi to join Dr Hari Singh Gour, Sagar.  
To: santosh santosh <santosh@iitdmj.ac.in>

----- Forwarded message -----

From: Sanjeev Deshmukh <director.jbp@gmail.com>  
Date: Mon, Apr 16, 2018 at 8:13 PM  
Subject: Re: Regarding relieving of Shri Naresh Joshi to join Dr Hari Singh Gour, Sagar.  
To: registrar registrar <registrar@iitdmj.ac.in>

Approved as proposed by the Registrar  
SGD

On 16 April 2018 at 17:55, registrar registrar <registrar@iitdmj.ac.in> wrote:

>  
> Respected Sir,  
>  
> As requested by Mr Naresh Joshi one year lien may be granted.

> With Kind Regards,

>  
> Swapnali

> On Mon, Apr 16, 2018 at 5:21 PM, Sanjeev Deshmukh

> <director.jbp@gmail.com> wrote:

> > Dear Gadekar mam,  
> > Pl give your comments.  
> > SGD

> > ----- Forwarded message -----

> > From: nareshjoshi nareshjoshi <nareshjoshi@iitdmj.ac.in>

> > Date: 16 April 2018 at 16:26

> > Subject: Fwd: Regarding relieving of Shri Naresh Joshi to join Dr Hari Singh

> > Gour, Sagar.

>> To: director.jbp@gmail.com  
>>  
>>  
>> Respected Sir,  
>>  
>> Pfa note sheet processed form AR Establishment regarding application of Mr  
>> Naresh Joshi, Assistant registrar for relieving on lien to join Dr Hari  
>> Singh Gour (Central University) Sagar.  
>>  
>> Shri naresh Joshi has requested for relieving onlien to join Dr Hari Singh  
>> Gour (Central University) Sagar w.e.f 22/04/2018  
>> Shri Naresh Joshi had applied through proper channel  
>> Lein of 01 year w.e.f 22 April 2018 is desired by him  
>> DoPT guidelines in lien is attached for reference  
>>  
>> Same is forwarded by Acting Registrar for approval please  
>>  
>> Putup for perusal and orders,please  
>>  
>> सम्मान सहित धन्यवाद,  
>>  
>>  
>> Naresh Joshi  
>> Assistant Registrar (Dir.,P&S, IA & OL)  
>> PDPM-IIITDM Jabalpur  
>> 0761 2794063, 2794053  
>>  
>>  
>> ----- Forwarded message -----  
>> From: Richard Saberio <richard@iiitdmj.ac.in>  
>> Date: Mon, Apr 16, 2018 at 4:23 PM  
>> Subject: Regarding relieving of Shri Naresh Joshi to join Dr Hari Singh  
>> Gour, Sagar.  
>> To: nareshjoshi nareshjoshi <nareshjoshi@iiitdmj.ac.in>  
>>  
>>  
>> Respected Sir,  
>>  
>> Pfa note sheet processed form AR Establishment regarding application of Mr  
>> Naresh Joshi, Assistant registrar for relieving on lien to join Dr Hari  
>> Singh Gour (Central University) Sagar.  
>>  
>> Shri naresh Joshi has requested for relieving onlien to join Dr Hari Singh  
>> Gour (Central University) Sagar w.e.f 22/04/2018  
>> Shri Naresh Joshi had applied through proper channel  
>> Lein of 01 year w.e.f 22 April 2018 is desired by him  
>> DoPT guidelines in lien is attached for reference  
>>  
>> Same is forwarded by Acting Registrar for approval please  
>>  
>> Putup for perusal and orders,please  
>>  
>> सम्मान सहित धन्यवाद,  
>>  
>> रिचर्ड सबेरियो  
>>  
>> कनिष्ठ सहायक  
>> निदेशालय



Subject: Regarding lien of Mr. Naresh Josh, Assistant Registrar.

Mr. Naresh Joshi is on lien to Dr. Hari Singh Gour Vishwavidyalya Sagar (Central University Sagar) as Deputy Registrar and his lien period will be completed on 22-04-2019.

He has requested to grant lien of one more year.

Put up for perusal and order please.

*Pankaj*  
18/4/19  
Pankaj Prajapati  
Sr. Assistant

A.R. (Estt)

Mr. Joshi has requested for grant of lien of one more year. As per extant govt. guidelines lien can be granted for a period of 02 years and another 01 year (F/\*).

In view of above for perusal & orders to consider grant of lien for the 2<sup>nd</sup> year.

*Pankaj* 18/4/19

61  
18/4/19 Registrar

Forwarded

R-154  
24/4/19

*Director*

In view of present requirement he is granted lien for six months. No further application will be entertained in this regard.

*Sum*  
22/4/19  
C. Secty Registrar

*Sum*  
24/04/2019

AR (Estt)

*Sum*  
24/4/19

Sub: Technical Resignation of Dr. Mohona Ghosh, Assistant Professor.

May please see technical resignation received from Dr. Mohona Ghosh, placed opposite.

Submitted for your acceptance the request of Dr. Mohona Ghosh as technical resignation w.e.f. 17/05/2018.

As per clause 04 (1) of the appointment order no. IITDMI/Dir/2017/553 dated 29/05/2017 " During the tenure, your service shall be liable to be terminated without assigning any reason at any time by giving one month's notice in writing either by you to the appointing authority or by the appointing authority to you, OK paying one month salary without notice"

Put up for your perusal and order please.

*Emke*  
22/3/18

*A.D. (E&H)*  
*21-05-18*

*2390*  
*22/3/18*

*Rajit*

*forwarded for approval*

*R-3387*  
*22/3/18*

*22/3/18*

*Director*

*3/36*  
*23/3/18*

*श्री. श्री. (स्थापना)* निदेशक महोदय द्वारा  
*स्वीकृति प्राप्त, प्रतिदि*

shailesh shailesh <shailesh@iiitdmj.ac.in>

**Fwd: Estt Section\_Dr Mohona Ghosh resignation wef May 17, 2018**

santosh santosh <santosh@iiitdmj.ac.in>  
To: shailesh shailesh <shailesh@iiitdmj.ac.in>

Thu, Mar 22, 2018 at 6:52 PM

----- Forwarded message -----

From: Sanjeev Deshmukh <director@iiitdmj.ac.in>

Date: Thu, Mar 22, 2018, 6:42 PM

Subject: Re: Estt Section\_Dr Mohona Ghosh resignation wef May 17, 2018

To: santosh santosh <santosh@iiitdmj.ac.in>

Approved  
SGD

On Thu, 22 Mar 2018 at 17:38, santosh santosh <santosh@iiitdmj.ac.in> wrote:

आदरणीय सर,

PFA request of Dr. Mohona Ghosh, Assistant Professor, CSE (on contract)  
for Technical resignation, put up by Estt. Section.

- Necessary remarks from Establishment section may please be seen.
- As per recommendation of HOD CSE she may be relieved w.e.f. May 17, 2018.
- Request of Dr Ghosh is forwarded by Acting Registrar for approval, please.

Put up for perusal and approval -please.

सादर,

संतोष महोबिया/Santosh Mahobia

सहायक कुलसचिव/Assistant Registrar

निदेशालय/Directorate

N-8

Sub: Resignation from the post of Associate Professor at IIITDM Jabalpur.

May please see technical resignation received from Dr. Jawar Singh, placed opposite.

Dr. Jawar Singh was relieved from this institute on lien of two year w.e.f. 17/12/2017 (A/N) to IIT Patna

Submitted for your acceptance the request of Dr. Jawar Singh as technical resignation w.e.f. 17/12/2017 (A/N).

Put up for your perusal and order please.

Pankaj  
BLS/19  
Pankaj Prajapati  
Sr. Assistant

Assistant Registrar (Estt.)  
(Rizman Ahluwalia)

for acceptance of technical resignation  
w.e.f. 17/12/17 (A/N).

Pankaj  
BLS/19

146  
8/05/19

Registrar

forwarded for approval

Director

Beena  
10/5/19

Satyam  
05/20/19

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**Fwd: [Correction]: Tendering resignation from the post of Associate Professor at IIITDM Jabalpur**

1 message

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rizwan rizwan <rizwan@iiitdmj.ac.in>  
To: pankaj pankaj <pankaj@iiitdmj.ac.in>

Tue, May 7, 2019 at 11:39 AM

Put up on file

----- Forwarded message -----

From: **Registrar IIITDMJ** <registrar@iiitdmj.ac.in>  
Date: Tue, May 7, 2019 at 11:06 AM  
Subject: Fwd: [Correction]: Tendering resignation from the post of Associate Professor at IIITDM Jabalpur  
To: rizwan rizwan <rizwan@iiitdmj.ac.in>

----- Forwarded message -----

From: **Jawar Singh** <jawar@iiitdmj.ac.in>  
Date: Fri, May 3, 2019 at 10:52 AM  
Subject: [Correction]: Tendering resignation from the post of Associate Professor at IIITDM Jabalpur  
To: director director <director@iiitdmj.ac.in>, registrar <registrar@iiitdmj.ac.in>, swapnali swapnali <swapnali@iiitdmj.ac.in>

Dear Sir,

In continuation of my previous email, please read dated December 15, 2017, instead of date "December 15, 2019" in the following sentence: "With reference office order No. Estt./PF91/IIITDMJ/2017/12/19 dated December 15, 2019,".

Remaining no change.

Regards,  
Jawar Singh

On Fri, May 3, 2019 at 9:55 AM Jawar Singh &lt;jawar@iiitdmj.ac.in&gt; wrote:

Dear Sir,

With reference office order No. Estt./PF91/IIITDMJ/2017/12/19 dated December 15, 2019, I was given the lien leave for 2 years that enabled me to join Associate Professor at the Indian Institute of Technology Patna.

Now I would like to tender my **resignation** from the post of Associate Professor at IIITDM Jabalpur. Kindly accept my resignation and **acknowledge** the same.

I am thankful to IIITDMJ and its faculty, administration, and staff for full cooperation and support during my tenure.

Sincerely,  
**Jawar Singh** (PhD University of Bristol, UK)  
Associate Professor,  
Indian Institute of Technology Patna  
+91-9425802562

**PDPM-IIITDM, JABALPUR**

Dt.: 30/12/2018

**Minutes of the meeting of the Committee for consideration of extension of service of Mrs. Swapnali Gadekar, Deputy Registrar (On Contract), PDPM-IIITDM, Jabalpur**

**Ref:- Office Order No.IIITDMJ/Dir/2018-19/12/1, Dt:-24/12/2018**

The following committee members were present in the MDP Centre, ABV-IIITM, Gwalior at 11.00 Hrs on 30/12/2018


- |  |   |          |
|--|---|----------|
| 1) Dr. R Sahu, Professor, ABV-IIITM, Gwalior                       | - | Convenor |
| 2) Dr. M K Dash, Principal, Institute of Hotel Management, Gwalior | - | Member   |
| 3) Mr. S C Prusty, Registrar, Indian Law Institute, New Delhi      | - | Member   |

The Committee was apprised about the background of Mrs. Swapnali Gadekar, Deputy Registrar (On Contract) whose tenure is completing on 18<sup>th</sup> January, 2019 in the said position. She is also discharging duties as Acting Registrar of the Institute, in the absence of a Regular Registrar. The latest assessment report Dt:-08/12/2018 was placed before the committee which was found to be very good and the services rendered are to the satisfaction of the authority.

The Committee, after analyzing the above documents, unanimously resolved to extend the service of Mrs. Swapnali Gadekar, Deputy Registrar (On contract) for a further period of one year, w.e.f., 19<sup>th</sup> January, 2019 on existing terms and conditions.


  
(Mr. S C Prusty)  
Member

  
(Dr. M K Dash)  
Member

  
(Dr. R Sahu)  
Convenor

Director and Chairman, BOG  
PDPM-IIITDM, Jabalpur

Appr →

  
30.12.18