

**Pandit Dwarka Prasad Mishra**  
**Indian Institute of Information Technology, Design & Manufacturing Jabalpur**

Minutes of Academic Programme Committee held on February 01, 2017 from 1.00 p.m. onwards in the Dean Academic Office of PDPM IIITDM Jabalpur.

Members present:

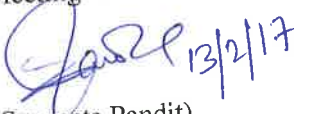
Dr Prabin Padhy  
Dr Atul Gupta  
Dr Bhupen Gupta  
Dr Zahid Ansari  
Dr Matadeen Bansal  
Dr. Sangeeta Pandit  
Mrs Swapnali Gadekar

Convener  
Member  
Member  
Member  
Member  
Member  
Secretary

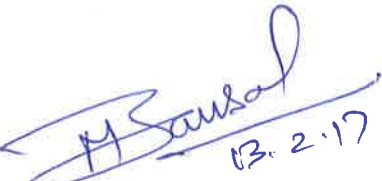
The Committee discussed issues related to conduct of summer courses and recommends as follows:

- (i). Backlog course means drop course or course with F grade.
- (ii). To minimize the number of backlog courses, atmost three summer courses shall be floated in the summer for first year students. Also, the course shall be floated if 10 or more students have backlogs in that course.
- (iii). The courses for forth year students and above will be floated only in the summer on genuine reasons like extension of degree or similar.
- (iv). The courses floated as per conditions (ii) and (iii) above will be open to all other students if they have backlogs in that courses.
- (v). A student can take maximum of two backlog courses in the summer. However, a student shall be allowed to take only one backlog course in summer along with PBI. Also, two backlog courses shall be allowed to student to register in the regular semester along with PBI.
- (vi). A student in 8<sup>th</sup> semester can register one extra backlog course as a special request.
- (vii). The summer courses will be consist of 10 weeks including one week for examination
- (viii). A faculty can take maximum of 6 hour Lectures and 2 hour tutorial in a week in the summer.
- (ix). A faculty can take maximum of two weeks of leave during the summer if he will take any course in the summer.
- (x). The list of course offered in summer term will be finalized by APCS and the list will be sent to concern discipline for assignment of Instructor subject to availability and readiness of Instructors and proper conduct of courses.
- (xi). Also, the list will be sent to time table coordinator for fixing of slots for classes and examinations.
- (xii). Currently, a student can take overload if CPI is 8.0. The committee recommends to relax the CPI to 6.0 to reduce no of backlogs of student.

Meeting ended with a vote of thanks to the Chair.

  
(Sangeeta Pandit)

  
(Zahid Ansari)

  
(Matadeen Bansal)

  
(Bhupen Gupta)

  
(Atul Gupta)

  
(Prabin Padhy)

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15/2/17  
3 P.M. (Sangeeta Pandit)

Recommended for approval  
Director  
Appd:  
14/2/17