

Minutes of Pre-Bid meeting for Expression of Interest (EoI) for empanelment of IP firms held in online mode on June 14, 2024 at 03:00 pm onwards in the Conference Hall of the Administrative Block, PDPM IIITDM Jabalpur

Members Present: (Offline/Online)

1. Prof. Puneet Tandon, Convenor
2. Prof. P. K. Padhy
3. Dr. Sangeeta Pandit (online)
4. Dr. Vijaypal Singh Rathore
5. AR (P&S)
6. AR (IIC)

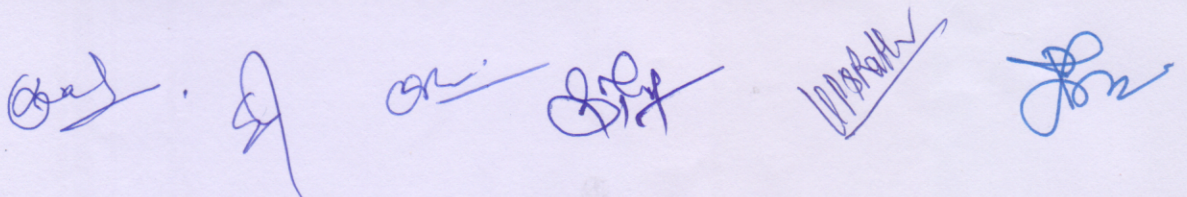
Firms Present: (Online)

1. Puthran & Associates
2. GNANLEX ASSOCIATES LLP
3. Zeus IP Advocates LLP
4. S. S. Rana & Co.
5. Legasis Private Limited

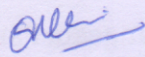
The Convener of the Committee, Prof. Puneet Tandon welcomed all representatives of the IP firms and introduced the committee members to them.

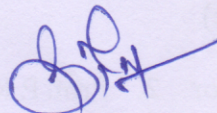
The concerns/points raised by various firms present and the replies on the same by the committee is as follows:

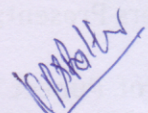
Concerns 1	Clarification regarding Annexure IV
Resolution	It was clarified that the format for proposal submission on Page 21 is Annexure IV.
Concerns 2	Exemption of EMD for MSME firms
Resolution	The EMD for MSME firms will be exempted as per the GoI norms
Concerns 3	Submission of EMD through online mode.
Resolution	It was clarified that EMD may be submitted only in the form of a Demand Draft.
Concerns 4	Postal Delay due to continue 03 days holiday
Resolution	Looking at the long weekend, due to national holiday on Monday, June 17, 2024, the last date for submission of EoI has been extended up to Friday, June 28, 2024
Concerns 5	ANNEXURE-III – For Financial bid Clause (9.1a) Charges for prosecuting each application till grant of the patent (can be as a % age of foreign associates bills)
Resolution	It was clarified that it can be as per firm convenience, however, for comparison purpose, it must be convertible to INR.
Concerns 6	Note Point No. 02, Attach a separate sheet giving filing and prosecution charges for all the countries.
Resolution	For the entries of Component No. 9, i.e., foreign patent applications, for each country, separate filing and prosecution charges are required.
Concerns 7	General Information to Bidders, page No. 05, Point No. iv
Resolution	The references/certificates from clients may be submitted online through email too, if they are forwarded from authenticated mail ID or are the scanned copy on the letterhead of the client.
Concerns 8	The IPR applications filed/processed by the Institute per annum
Resolution	Regarding the IPR applications filed/processed by the Institute, approx.. 75 to 100 applications are processed per annum

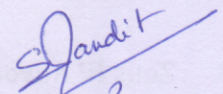


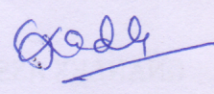
Concerns 9	Regd. The need to attend the meeting in person as mentioned in the last point of "Expression of Interest - Details" 'Scope of Work' - , Page 8,
Resolution	Regd. the last point of "Expression of Interest - Details" 'Scope of Work' on Page 8, it was clarified that there is no need to attend the in-house discussion in physical form, it may be done in online mode too. However, if need be and on mutual convenience it may be organized in offline/hybrid form too.

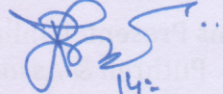

AR (IIC)


AR (P&S)


Dr. Vijaypal Singh Rathore


Dr. Sangeeta Pandit


Prof. P. K. Padhy


Prof. Puneet Tandon

Approved/Not Approved

Director

